

# ESTATE SALE PERMIT APPLICATION



Date of Application: \_\_\_\_\_

Type of Sale:

- ☐ REAL ESTATE  
☐ INTERIOR GOODS

Address of Sale: \_\_\_\_\_

Date/Time of Sale: \_\_\_\_\_

## Applicant Information-(Auctioneer)

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

## Documentation Checklist:

\_\_\_\_\_ Auctioneer or its agent must notify residents within 200 feet of sales address by regular mail not less than ten days prior to the date of sale.

\_\_\_\_\_ Goods at the estate sale are derived from the estate of or ownership at the residence or location where the estate is being held.

\_\_\_\_\_ Parking must comply with town ordinances.

- Will you need additional parking? **YES** **NO** Street parking is sufficient. *Circle one please*

\_\_\_\_\_ Sales are limited to one per calendar year per location for duration of not more than 2 consecutive days

\_\_\_\_\_ Hours of operation are from 9:00 a.m. and no later than 4:00 p.m.

\_\_\_\_\_ Signs posted must be in conformance to all town and county outdoor sign ordinances and must be removed within 24 hours of completion of sale. *Signs are not permitted in the Right of Way*

\_\_\_\_\_ **\*\*Auctioneer or its agents must be registered in accordance with the state and in good standing with the state. *Please attach necessary documentation***

\_\_\_\_\_ **\*\*Verification of power of attorney, court documents or related evidence of legal authority to hold auction/estate sale. *Please attach necessary documentation***

*Submittal of application generally 21 days in advance of sale date. Application will be reviewed by the town manager and approved or denied within 5 business days.*

\_\_\_\_\_ Approved

\_\_\_\_\_ Denied

Reasons/Conditions: \_\_\_\_\_