

## Speedway Board of Zoning Appeals Filing Checklist

☐

Seven (7) copies of your petition

☐

Seven (7) copies of the Property Owner Consent Form (if applicable)

☐

Seven (7) copies of the Legal Description

☐

Seven (7) copies of exhibits and materials related to the petition.  
These include: Site plans, floor plans, landscape plans (if applicable),  
and elevations.

Notes:

- Drawings/plans need to be at a minimum of 1/8" = 1'-0" scale  
or 1/4" = 1'-0" scale
- CAD drawings may be submitted via e-mail to the BZA  
Recording Secretary: [tramion@speedwayin.gov](mailto:tramion@speedwayin.gov)

☐

Seven (7) copies of Findings of Fact, one set of seven per variance  
requested

☐

Seven (7) copies of the zoning map

☐

The check for the Filing Fee should be made payable to the **Town of  
Speedway.**

☐

Please call the BZA Recording Secretary at **317 481-0847** to schedule  
a date and time to deliver your fee payment and have your  
documents reviewed and stamped.

**BZA address:**

- **Speedway Municipal Center, 5300 Crawfordsville Road,  
Room 116, Speedway, IN 46224**