



Town of Speedway
Parks and Recreation Board

Meeting of April 17, 2017
Minutes

Attendance

Board Members

Vincent Ash
Mark Chastain
Matt Lievertz
Denny Pelley

Town Employees

Mike Smith
Wendell Walters

Guests

Speedway, Indiana Horseshoe Pitching League
Speedway Relay for Life
Old Speedway Neighborhood Association
Mr. Chuck Bennet (Speedway Summer Camp)

Minutes

1. Call Meeting to Order
 - a. The meeting was called to order by Matt Lievertz at 6:00pm.
2. Attendance and Determination of Quorum
 - a. Attendance was taken and quorum was determined with four members present.
3. Adoption of Agenda
 - a. The agenda was provided before the meeting. The agenda was adopted by a vote of 4-0.
4. Approval of Minutes
 - a. The minutes of the March 20 meeting and the April 5 special session were approved as presented.
5. Guests
 - a. Speedway, Indiana Horseshoe Pitching League
 - i. Representatives from the Horseshoe League were present to sign a use agreement with the Speedway Parks.
 - ii. The Horseshoe League is responsible for submitting insurance documentation.
 - iii. The use agreement was signed by all parties.
 - b. Speedway Relay for Life
 - i. Representatives from Speedway Relay for Life were present at the request of the Park Board to discuss issues relating to use of Leonard Park for their event. Specific issues discussed were:

1. In the past Speedway Parks have facilitated and paid for rental of spider box (power distribution) equipment for the event. This was brought up last year as an expensive implicit contribution that was out of line with Parks Board standards for expenditures, and was noted to the Relay Board that the Parks Board would not be providing for this expense. The Relay Board requested that the Parks Board provide for this year so that accommodation could be made in future years. The issue was tabled for further discussion by the Parks Board.
 2. In previous years there have been some noise complaints by residents surrounding Leonard Park. The Parks Board raised this issue and requested that the Relay Board ensure compliance with local statutes designating after 11 pm as quiet hours. The Relay Board indicated that the schedule of events had been revised in response to this issue and efforts would be made to keep noise minimal after 11pm (as well as increased communication with local residents).
 3. It was noted that it was possible that baseball games would be going on during the event.
 4. The Relay Board agreed to provide contact information for it's relevant members to the Parks Board.
 5. The Board voted to approve use of Leonard Park by the Relay for Life event, noting that the Board had not committed to pay for power distribution equipment. The motion was carried 4-0.
- ii. Old Speedway Neighborhood Association (OSCNA)
1. A representative from OSCNA appeared to petition for waived shelter rental for the OSCNA's annual picnic, which is carried out by itself (a non-profit organization) and is open to the public.
 2. OSCNA had already followed normal procedure to reserve the shelter.
 3. The Board voted 4-0 to approve fee waiver for the OSCNA annual picnic's shelter reservation.
- iii. Mr. Chuck Bennet (Summer Camp)
1. The Board requested to meet with Mr. Bennet about concerns that had been raised about the staffing process for the summer camp. The Board requested that Mr. Bennet make a general announcement of any open positions (not already filled by previous student staffers who justified continued employment) to the high school so that there could be an open application process. Mr. Bennet was amenable to this request and agreed to do so.

6. Reports of Officers

- a. Parks Supervisor – Mike Smith
- i. Noted that restrooms were open. There was 1 minor leak which was remedied.
 - ii. New mower was received on March 27 and was in inventory
 - iii. '06 mower was transferred to the street department
 - iv. Approval/confirmation was received to hire full time employee. Johnathan Zacklemyer was hired and has started.
 - v. Previous part-time/seasonal employees have returned.
- b. Parks Programs Director – Leann Sewell – Has resigned and was not present, but did provide a written report.

7. Reports of Standing Committees

a. Facilities Committee

- i. Mark Chastain noted that he was continuing to inquire with Solid Waste Committee whether Parks/Street dumpsters are part of larger town contract for waste removal.

b. Finance Committee

- i. No update.

8. Special Orders

- a. There were no special orders.

9. Unfinished Business & General Orders

a. Review of Monthly Claims

- i. There were no questions or discussions over the monthly claims for March 2017.

b. Increase communication with Town Council

- i. Matt Lievertz noted that he had been in communication with Town Council over Programming Director's departure and creating a transition plan. First it is necessary to plan for transition, then direction is needed from Town Council and replacement staffing needs to be actively pursued.

- c. The Board voted 4-0 to table discussion of the lam GIS proposal until staffing and budget were better known.

10. New Business

a. Request for Leonard Park & Shelters – Relay for Life

- i. Mark Chastain noted that Jr. Baseball requested approval for use of space in the park to stage cookie dough distribution to fundraiser volunteers. The Board noted that the type of usage planned did not require explicit approval, but appreciated the gesture to communicate plans. The Board did not see any issues with park usage as planned.

11. Good of the Order

- a. None.

12. Announcements


- a. None.

13. Adjournment

- a. Motion to adjourn passed 4-0. The meeting was adjourned at 7:48 pm.

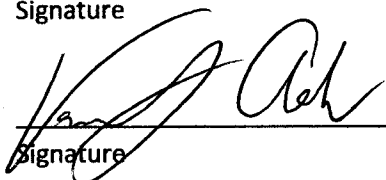
The next meeting will be held Monday, May 15th at 6:00pm at the Speedway Town Annex offices located at 5620 Crawfordsville Road, Suite M.

Approval of Minutes



Signature

5-15-17
Date



Signature

5-15-17
Date