

Speedway Public Library – September Meeting of the Board of Trustees

September 6, 2017

Meeting Attendees: Darsi Bohr (Director), Tina Campbell (President), Bernie Cinkoske (Treasurer), Richard Meiss (Secretary), Tom Popcheff (Vice President), Scott Speer, and Carolyn Stewart. Suzanne Deboer was excused. The meeting was called to order at 7:00 PM by President Tina Campbell. No members of the public were present.

The minutes of the August 2nd board meeting were reviewed. Scott Speer moved acceptance, and Carolyn Stewart seconded; approval was unanimous.

Director's Report and Items Arising

- The appointment of Scott Speer to the Library Board was approved by the Speedway School Board. The appointment of Tom Popcheff to the Board by the City-County Council is still pending and will be voted upon by that body later in September. Board members are urged to attend the Council meeting (as they are able) to show support for the nominee.

- Moore Restorations has carried out the cleaning of several air ducts as per their quotation.

- The Board accepted the bid of Chem-Dry of Speedway for cleaning the carpeting throughout the building. The Board will explore the possibility of an annual schedule of area carpet cleaning.

- The 2018 budget for the Library was acted upon favorably by the Speedway Town Council, and it will progress through the higher levels of the system as the year ends.

- It was noted that the Fourth of July in 2018 falls on the first Wednesday of the month. Rather than re-schedule the national holiday, the Board agreed to move the July 2018 meeting to the 11th of July.

Staff Reports

- The Board reviewed the staff reports and usage data from various service areas. All activities appear to be proceeding satisfactorily.

Financial Matters

- The Board reviewed the attached financial reports, and all amounts are in line with the budget. Year-to-date expenditures for the month showed no significant anomalies. The pace of expenditures is similar to that of last year.

- The Board reviewed the Claims and Warrants for August 1 to 31 in the amount of \$71,244.81. Richard Meiss moved acceptance, with Tom Popcheff seconding. Approval was unanimous.

New Business

- At the request of the Adult and Young Adult Service Librarian (Ashley Bartley) and the Children's Librarian (Wendy Zishka), the Board considered a policy change that would lower the age requirement for a Young Adult Library Card from 14 years to 12 years. (Issuance of Adult Library Cards begins at age of 17.) This change would make it more convenient for high school students to use the Library's facilities and could increase youth involvement. The policy change would also modify the age (to 12 years) below which Staff members would look after unattended children who, for reasons of transportation, etc., were still at the library after closing time. These changes to the current policy would simply involve changing the numbers and codifying the "after hours" practice currently in use. The Board discussed these changes at some length; this constitutes the first reading of this modified policy, with the second reading to be at the October meeting.

Adjournment

- There being no further business, the Board voted unanimously to adjourn at 7:48 PM (with Richard Meiss moving and Tom Popcheff seconding). The next regular meeting will be on October 4, 2017, at 7:00 PM.

Respectfully submitted,
Richard A. Meiss, Secretary