



Town of Speedway
Parks and Recreation Board

Meeting October 16, 2017
Minutes

Attendance

Board Members Melanie Heaviland
 Matt Lievertz
 Denny Pelley

Town Employees Mike Smith
 Tammy Smith

Guests

Minutes

1. Call Meeting to Order
 - a. The meeting was called to order by Matt Lievertz at 6:00 pm.
2. Attendance and Determination of Quorum
 - a. Attendance was taken and quorum was determined with 3 members present. Two members absent; Mark Chastain and Vincent Ash.
3. Adoption of Agenda
 - a. The agenda was provided before the meeting. Denny Pelley motioned to adopt the agenda. Melanie Heaviland made a second. The agenda was adopted by a vote of 3-0.
4. Approval of Minutes
 - a. The minutes from the September 18th meeting were approved as presented. Denny Pelley motioned to approve the minutes. Matt Lievertz made a second. The minutes were approved by a vote of 3-0.
5. Guests.
 - a. None.
6. Reports of Officers
 - a. Parks Supervisor, Mike Smith.
 - i. *Old Business:*
 1. Water leak on Leonard diamond repaired; thank you to Water Department.
 2. Leonard playground equipment arrived; bongo and cable pod climber. Mike made both repairs with no problem.
 - ii. *New Business:*
 1. Leonard tennis court net down; post taken down and taken to Zimmer Welding to be repaired. Post and net back up now. Posts will need to be replaced eventually.
 2. Replaced downspouts on all buildings; Leonard 1, 2 and Meadowood 2 all crushed so went ahead and replaced all. Meadowood 1 and 3 are larger

commercial downspouts so they need special attention; all others are brand new. Gazebo has no downspouts.

3. Next 2-3 weeks leaf mulching will begin. Leaf fence up on East end of Meadowood.
 4. Restrooms will likely be closed and winterized between now and next meeting; historically by third Monday in November.
 5. Planting a white oak in Leonard Park sometime this week for Family Tree Program. This is a large tree; the largest we have planted to date; 12 feet out of ground. Plaque completed and Mike will build a 4 x 6 wood structure to mount plaque and display. The Tanya Isaac memorial tree is not doing well in Leonard. Mike is researching to see what could be wrong with it and how we can rehab it or replant.
 6. Mike distributed literature regarding the shelter fees and rental policy for our review and information.
- b. Parks Department Programming Director, Tammy Smith.
- i. *Old Business:*
 1. *Astronomy in the Park.* John Thomas with Astronomical Society will set up telescope on East baseball diamond at Meadowood. Invite people to come view as a hobby activity. Proposed date Friday, November 10; 6:15 p.m. Sunset 6:48 p.m. Tammy will promote event on Parks Department Facebook page and Nextdoor site. Tammy will let Police Department know. Family friendly activity. Playground will be closed. Denny Pelley moved to give access to park for this event. Matt Lievertz seconded the motion. Motion approved by a vote of 3-0.
 2. *Battle of the Bands.* Tammy took over as contact on October 6. Seven bands scheduled, silent auction, food truck, vendors selling, etc. Heather Embry, event administrator, took funds directly to Texas following the event so we have not received any feedback from her. Matt Lievertz made a motion to refund rental fee for Gazebo for this nonprofit fundraising event. Denny Pelley seconded the motion. Motion approved 3-0. Matt Lievertz will issue a refund request for the Gazebo rental fee.
 - ii. *New Business:*
 1. *Lions Club Meeting:* Tammy prepared and shared a 16--slide powerpoint presentation at the Lions Club Meeting last week. Following the meeting she sold 2 memorial trees and received positive feedback regarding her presentation. As she was presenting the summer programs offered during her presentation, it struck Tammy that a week-long all-day camp for Speedway residents would be beneficial to our community. Board agreed. Tammy also promoted our desired development of a community calendar and increased community collaboration during her presentation.
 2. *Tree program.* Tammy suggested changing name of the program. Currently money brought in goes to the CDC, Community Development Corporation, which then is given to the Parks Department. Tammy proposed changing the name of the tree program. Tammy is also working on revamping the Parks Department website. She would love to see shelter reservations become automated.

3. *Petpalooza*. Tammy was approached by someone wanting to know if this was going to happen again at Meadowood Park. This gentleman also expressed his interest in having a Dog Park in Speedway. Tammy following up to see who operated this event last year.
7. Reports of Standing Committees
 - a. Facilities Committee: None.
 - b. Finance Committee: None.
8. Special Orders.
 - a. None.
9. Unfinished Business & General Orders
 - a. Review of monthly claims. Matt asked Tammy to investigate how we get information we used to receive on a monthly basis, specifically current cash balance versus budgeted balance of Parks accounts and claims against those accounts for the month.
 - b. Nuisances (sound amplification and charcoal disposal). Matt needs to move items forward. Mike looked into charcoal disposal price, \$400 for a unit. Would have to be on a concrete pad, anchored down, total fee between \$500-\$600 to install one can per shelter. Could perhaps state fees or ticket penalties that would be enforced if people do dispose inappropriately of charcoal.
 - c. Special Private Park Usages. Ongoing research into soliciting vendors for tents, bounce houses, etc., things currently prohibited but if we could control these features and possibly generate income, might be worth considering.
 - d. Meadowood Park Church League. No updates.
 - e. Speedway Junior Basketball League. Melanie Heaviland provided an update. Currently 83 athletes in 3-6 grade signed up (compared to 94 in 2016). Registration open until October 23. Melanie proposed that this program does need to remain under the Parks Department umbrella with the addition of a parent-lead board to provide an administrative role. There is a strong tie with the Speedway Schools facilities and coaching staff and the relationship between the Parks Department and the Schools is such that requires continued involvement of the Parks Department in this initiative; unique to other parent-lead sports organizations in our community. Melanie suggested that the Programming Director (Tammy) should handle all accounting, money in, invoicing, referee hiring and paying, etc., as well as scheduling of facilities. The parent-lead board would be responsible for recruitment, communication, team development, providing coaches, etc. The Board agreed that this was a good plan. Melanie also suggested that Tammy introduce herself to the other community sports organizations, specifically Speedway Junior Baseball and Softball, Speedway Youth Soccer, and Speedway Youth Football, to develop a relationship and help promote their efforts.
 - f. Wheeler Hootenany. Very successful with 125 kids in attendance. Wheeler raised over \$12,000 through their annual Read-A-Thon.
10. New Business
 - a. None.
11. Good of the Order
 - a. Melanie Heaviland: None.
 - b. Matt Lievertz: Meadowood Park has had distinct tire tracks across the park; viable alternative to bringing work trucks across park after rain? Mike suspects shelter reservations are part of the problem. Mike indicated that he educates his staff to not drive through the Parks after rains and to use different routes to minimize damage.
 - c. Denny Pelley: None.
12. Announcements


- a. None.
13. Adjournment

- a. Melanie Heaviland made a motion to adjourn. Denny Pelley seconded the motion. Motion passed 3-0. The meeting was adjourned at 7:33 p.m.

The next meeting is scheduled to be held Monday, November 20, 2017 at 6:00 p.m., 5620 Crawfordsville Road, Suite M.

Minutes prepared by Melanie Heaviland.

Approval of Minutes



Signature

11-20-17
Date



Signature

11-20-17
Date