



Town of Speedway  
Parks and Recreation Board

Meeting of February 19, 2018  
Minutes

---

**ATTENDANCE**

**Board Members**            Vincent Ash  
   Melanie Heaviland  
   Matt Lievertz  
   Mark Chastain  
   Denny Pelley

**Town Employees**        Tammy Smith

**Guests**                      Deidra Miller  
   Joe Kramer

---

**MINUTES**

1. Call Meeting to Order:  
Meeting called to order by Vincent Ash at 6:01pm
2. Attendance and Determination of Quorum:  
Quorum was determined with five members present.
3. Adoption of Agenda:  
Matt made a motion to accept the agenda as provided. Denny seconded the motion. Agenda was adopted by a vote of 5-0.
4. Approval of Minutes:  
Matt made a motion to approve the minutes from the January 9, 2018 meeting. Mark seconded the motion. Approved as presented by a vote of 5-0.
5. Guests
  - a. Deidra Miller: Wants to reserve gazebo for an event. In process of adopting a child and wants to do a fundraiser to purchase items for the children in the orphanage that they are adopting from. Soccer balls, pumps, shoes that grow up to 5 sizes. Riding bicycles around the walking trails. June 16<sup>th</sup> 9am-11am. Tammy will call regarding availability. Mark/Melanie moves to waive fee. Also, Use agreement signed by SJBS representatives Mark Chastain and Deidra Miller, and Parks Board members Vincent Ash and Melanie Heaviland.
  - b. Joe Kramer, Code Enforcement: Working with Tammy to update the Parks Code verbiage. Most of it was last revised in 1974 with much of it being outdated and not applicable. Joe will provide suggested changes by next meeting.
6. Reports of Officers
  - a. Parks Supervisor - Facilities, maintenance and equipment: NA
  - b. Parks Programs Director-Operations & Programming

- i. Tammy met with Mr. Bennett at the high school to go over summer camps. There will be no early bird registration but will start regular registration a couple weeks earlier than in the past. Mr. Bennett expressed the last minute registrations that have been accepted in the past, create confusion and extra work. It was mutually agreed that registrations will be ended on the deadline date of Thursday, May 24<sup>th</sup> with camps starting June 4, 2018. The board expressed their requirement that all SHS students have the opportunity to apply for Parks Summer Camp jobs. Tammy will make sure Mr. Bennett is aware.
- ii. Tammy is meeting with Alliance Insurance to introduce herself and go over park coverages.
- iii. All concerts are scheduled for the Summer Concert Series. The lineup... 6/7-The Dool; 6/14-Patchwork String Band, Rick Garrett Comedy, & Dave "The King" Wilson; 6/21-Big Roscoe & the Hammers; 6/28-45 RPM; 7/12-The Tomkats; and 7/26-My Yellow Rickshaw. We do not have any confirmed sponsors as of yet. The June 14 concert falls on Flag Day and we will have a Military Appreciation Day in conjunction with the concert. There will be veteran service organizations available with their information. We will have a Flag Day ceremony of some type prior to the concert. Proposed order for ceremony is invocation, Color Guard, National Anthem, Pledge of Allegiance, brief speakers, then time for visiting of VSOs before concert/comedy show 7pm start.
- iv. Tammy is finalizing a standard Sponsorship packet to further solicit for the Summer Concert Series sponsors.
- v. Logo contest amongst the Digital Design students at Speedway High School has started. Judging will take place 3/8/18-3/14/18. Top 3 winners will be recognized at the school's convocation on 3/16/18. 1<sup>st</sup> place will receive \$50 VISA gift card and their design will be the new Parks & Recreation logo. 2<sup>nd</sup> place will receive a \$25 restaurant gift card and 3<sup>rd</sup> place will receive a \$10 novelty shop gift card.

7. Reports of Standing Committees

- a. Facilities Committee: NA
- b. Finance Committee: Vincent asked about bounce houses. Can we work with an approved vendor then charge an extra fee. Work with Mike regarding stakes in the ground. Double rentals on a day probably won't work due to cleaning in between and policing the first rental to leave on time. Rental for baseball diamonds to non-SJBS leagues. Weddings at gazebo. Advertisements? Naming rights to areas of the park.

8. Special Orders: NA

9. Unfinished Business & General Orders

- a. Review of monthly claims – investigation: Tammy is working on this.
- b. Nuisances (sound amplification, charcoal disposal): NA
- c. Special Private Park usages: Tammy will work on Special Permit
- d. Speedway Junior Basketball League: Melanie reported that the 5/6 grade girls won the Pike Youth Basketball League Championship and SJBL board plans to meet with the high school coaches in the spring to plan for next year.

10. New Business

- a. Relay for Life: Tammy asked if a certificate of insurance needs to be provided by the Relay for Life committee. A COI is needed.

11. Good of the Order:

- a. Denny suggested Speedway get an awning/banner like Brownsburg has for Parks & Recreation.
- b. Melanie suggested allowing local groups, especially school groups, to petition to raise money for their causes. She brought up fundraising opportunities during the summer concert series, specifically for the group going to Motegi.

12. Announcements: 3/19/18 next meeting at 6pm



13. Adjournment: Denny made a motion to adjourn meeting. Mark seconded the motion. Meeting was adjourned at 8:07pm

Next Meeting:

Monday, March 19, 2017 - 6:00pm - 5620 Crawfordsville Road, Suite M

Minutes prepared by Tammy Smith.

**APPROVAL OF MINUTES**

  
\_\_\_\_\_  
  
\_\_\_\_\_

3-19-18  
Date  
3.19.2018  
Date

