



Town of Speedway
Parks and Recreation Board

Meeting of June 18, 2018
Minutes

ATTENDANCE

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| Board Members | Vincent Ash Matt Lievertz Mark Chastain Melanie Heaviland Denny Pelley |
| Town Employees | Mike Smith Tammy Smith |
| Guests | Joe Kramer, Code Enforcement |

MINUTES

1. Call Meeting to Order: Meeting called to order by Vincent at 6:08pm
2. Attendance and Determination of Quorum: Quorum was determined with all five members present.
3. Adoption of Agenda: Matt made a motion to accept the agenda as provided. Denny seconded the motion. Agenda was adopted by a vote of 5-0.
4. Approval of Minutes
 - a. May 21, 2018 meeting minutes: Mark noticed a discrepancy regarding the name of a Board member that made a motion on the agenda in the approval of the minutes from the previous minutes, which Tammy corrected. Mark made a motion to approve the minutes from the May 21, 2018 meeting. Denny seconded the motion. Approved with correction by a vote of 5-0.
5. Guests: Joe Kramer
 - a. Joe updated the Board on the status of Baba Ice Cream truck. They were soliciting at Meadowood Park on June 7th, which was the first concert of the season. Tammy approached them and told them they could not be selling in the parks. They proceeded to debate with her for close to 30 minutes. She cited the ordinance that states no one is to sell in Speedway Parks without prior approval by the Speedway Parks & Recreation Board. They indicated they had approval and showed her their permit from the Town. She took a picture of their permit and explained to them that they have a roaming permit, which allows them to sell in the Town of Speedway, but they still cannot sell in the Parks without Board approval. They tried offering her ice cream if she'd let them stay in the park which she declined. They asked about parking on the other side of the park. She told them if they were caught anywhere around the park she would call the police. They finally left the area. During the concert, Tammy was approached by two members of the Volunteers in Policing (VIP) asking her about why Baba Ice Cream could not sell in the park. She explained to them the ordinance, which is what they had understood it to be. They told her that Baba Ice

Cream went to the police station asking them why she wouldn't let them sell in the park. Tammy had given them her business card and told them she would talk to Code Enforcement on Friday and either she or Joe Kramer would call them back. The VIPs indicated that the police backed Tammy up and they needed to take it up with the Parks Board. The next day, Baba Ice Cream went to Town Hall and was upset that they were unable to sell at the parks. Town Hall referred them to the Town Annex to talk to Tammy and Joe. Baba Ice Cream showed up and Joe explained to them the ordinance and the parameters of their permit. Tammy further explained that they must have Board approval to sell in the parks, regardless of what permit they have from the Town. Tammy told them when the next Board meeting was scheduled and they indicated they would come. Tammy further explained to them that when they come to the Board meeting they need to have a plan of their intentions. If their intentions are just to sit for hours, parked at the parks, they will not get approval because the parks will not be used as a storefront for businesses. Joe further reiterated the park ordinances and told them if they are caught selling in any Speedway park before they receive Board approval, they risk losing their permit to do business at all in the Town of Speedway. They indicated they understood. Joe further, handed them each a copy of the ordinances highlighting this subject. Again, Joe warned them if they are caught selling in the parks before Board approval, they will be fined and risk losing their permit all together. Both men representing Baba Ice Cream verbally acknowledged they understood. The very next day, at Leonard Park, during the Relay for Life event, Baba Ice Cream was seen and heard by numerous individuals selling ice cream. Not only were they selling in violation, but they were also playing their music which is another violation. Tammy was attending the RFL event and was in the gym of St. Christopher church when she received a call from her husband that he was outside watching the ice cream truck sell ice cream. Tammy was walking across the parking lot to approach them when they drove away, with the driver holding his hand up to the side of his face as if to hide it. She was unable to talk to them but did get pictures from her husband and another person that was attending the RFL event. Tammy immediately forwarded the pictures to Joe Kramer. On Monday, Joe wrote a letter of citation fining Baba Ice Cream and also updated the Town Manager suggesting they have their permit to do business in Speedway revoked. This company has had numerous issues over the last several years and the Town Manager agreed to revoke their permit. Baba Ice Cream showed up for this evenings Board meeting but was greeted by Joe, who informed them the Board has no jurisdiction at this point to help them out as they no longer have the right to do business in the Town of Speedway. They indicated they wanted to pay their fines, get their permit back and ask the Board to let them sell in the parks. Joe explained to them that that is not how this works. They have a right to appeal this decision with the Town, not the Parks Board. At this point, if Baba Ice Cream is caught selling in the parks, they would be charged with criminal trespassing.

- b. The park signage that was approved at the last meeting has been ordered. Also, the updated park ordinances are with the Town attorney for his approval before presenting to Town Council. The Town attorney asked Joe if we wanted to incorporate the Noise Ordinance proposal from last summer into the new ordinances. Apparently, due to the director position change, the noise ordinance proposed last year did not get done. Much of the verbiage is the same and will not affect our most recent proposed updates.

6. Reports of Officers

a. Parks Supervisor – Facilities, maintenance and equipment: From Mike Smith...

i. Equipment

1. Log roll in Leonard cost \$200 to have it sprayed at Millennium Linings but we should never have to get it replaced.
2. Mike said the ordinance signs that were ordered just arrived. He hasn't opened them yet but he does have them.

ii. Grounds

1. There are 11 trees in Meadowood that have been identified for removal or trimming. 6 dead and 5 trimmed. Requested a quote and should have numbers by next week. Leonard has an evergreen type tree and another tree outside the tennis courts that need removed. However, they both are small enough, Mike and Jacob plan on getting them out.
2. Spring weather did not cooperate with us to plant the Tribute Trees so we plan on doing them all in the fall. We hope to have a volunteer day to help with these plantings.

iii. Personnel

1. Kellie is having surgery Wednesday. We hired a temporary employee while Kellie is out. Her name is Kaitlyn Ryder.
2. Thanks to baseball on behalf of Austin, Kellie & Jacob.
3. Mike asked Tammy if she would mind locking the bathrooms at Meadowood Park after the Thursday night concerts. Since she will be there anyway, she said she'd be glad to lock them.

iv. Questions by Board

1. Vincent asked about resurfacing the tennis courts. Mike said we will need to deal with drainage issues. Tammy mentioned that Wendell suggested bringing this possibility up of including in the budget to have the tennis courts completely resurfaced and new posts. Mike will work with Wendell to get numbers on what this could cost. Mark expressed that we need to try to work it in the budget to redo tennis courts.
2. Melanie asked about the water tower. Mike said he doesn't get updated on that.

b. Parks Programs Director – Operations & Programming:

- i. Tammy is in her final week of Summer Camps and Swim Lessons. The only issue she has encountered was the first day of the 2nd week, weather caused the cancellation of all morning camps. She posted on Speedway Parks Facebook page, push notification on the Town app, and replied to inquiries on her text, email, and messenger. Melanie suggested creating an email group for each sport to attempt to communicate that way as well. Melanie and Mark both heard from a couple people that weren't happy about how the tshirts were done this year. Yet Tammy heard from several people they were glad to only get one shirt. Due to the addition of soccer, Tammy made the decision to only order each participant 1 Summer Camp shirt. The cost of registrations is so low, since the school subsidizes the coaches wages, she felt the shirts is an indulgence that was worth sacrificing. These shirts are only offered to those that sign up by a certain deadline. Board members agreed

the tshirt decision was the right one. Going forward, we will no longer offer a tshirt with general registration, but it will be offered as an add-on. That way those that want multiple shirts for each individual sport can purchase them. Board asked about inviting Chuck Bennett to the July Board meeting. Tammy will invite him.

- ii. The first concert of the season was a huge success. Entertainment provided by The Doo! Attendance was approximately 400. The Lions Club provided free hamburgers and hot dogs. The second concert was in conjunction with a Flag Day ceremony and military appreciation day. The VFW was onsite along with the Veteran Mobile Center. There were approximately 75 in attendance for the Flag Day ceremony. Chaplin Kassell gave the invocation followed by the Police and Fire Joint Honor Guard. Tammy led the Pledge of Allegiance followed by a young lady from the VFW that sang the National Anthem. Speedway High School Valedictorian, Mary Sears, read 2 poems about Flag Day followed by Karlee Macer showing support for our military and community. The concert started at 7pm with Patchwork String Band playing some fun and folksy old time music. This was followed by stand-up comedian, Dave “the King” Wilson. Attendance was approximately 250, however, we started losing about a quarter of the crowd about halfway through the comedy portion which was 30 minutes before the scheduled end of the concert (about 8:30p). Tammy was glad to have tried something different, however, will most likely not incorporate a comedy routine in with the concerts in the future.

7. Reports of Standing Committees

a. Facilities Committee

- i. Signage Update: See previous discussion with guest Joe Kramer above.

b. Finance Committee

- i. Rental usage for other Amenities (volleyball courts, baseball fields, tennis courts) – Update: Vincent provided proposed fees for amenities. Everyone liked the proposed numbers. However, these will be put on hold until an efficient way of tracking is figured out. Tammy plans to prioritize her research on updated Parks & Rec software to help in these efforts.

8. Special Orders: None

9. Unfinished Business & General Orders

- a. Review of monthly claims – investigation: Tammy is working with Town Hall to try and find out why she doesn’t have access to the details of the budget system. Monty is looking into this for her. Tammy hopes to be able to sit down with Angie before the next Board Meeting to get numbers if she continues not being able to access the details.
- b. Kona Ice Agreement: Tammy referenced the ordinance about no one being able to sell in the parks without Board approval. A contract is not needed as long as the Board has approved and if that company has all necessary permits/business license(s) to do business. The question of Kona Ice selling in the park only came up because the Town wanted to make sure they had permission from the Parks Board. The confusion regarding the possibility of needing a contract (and if so, it being reviewed by the Town Attorney) arose due to the timing of the inquiry by Kona Ice. He inquired during the month of May. Town business is done completely different during the month of May. Therefore, with the Board’s prior approval, and the completion of the “Special Events Permit” for the Parks, Tammy proposed using that for Kona Ice. Kona Ice already has proper business license and a food stand

permit from the Town of Speedway in order to sell at the Parks during our Thursday night concerts and other Parks events as they arise. This includes sporting events with the additional approval needing to be granted by those sports (i.e. SJBS, SYS). Tammy will provide Kona Ice with a Special Events Approved Vendor Permit.

- c. Special Events Permit: Tammy has finalized the Special Events Permit to be utilized for various events that are approved by the Board. Tammy found out from Code Enforcement, that as long as the Parks Board approves events for the Parks, there is no other permit needed (unless a food vendor) for that event. This Special Events Permit issued by the Parks Director and/or Parks Board will be a tangible item that can be given to those granted permission, so they have something in the event their presence is questioned. Companies granted permission to sell food items must still have the appropriate permits from the Town of Speedway and/or the Indiana Health Department if required. Likewise, the possession of these permits does not give the vendor(s) approval to sell in or around any Speedway Parks without also possessing a Special Events Permit from Speedway Parks & Recreation after approval has been granted by the Speedway Parks & Recreation Board. Tammy has also updated a Vendor Application to be completed by any vendor interested in setting up at any Parks sponsored events. Melanie made a motion to approve the Special Events Permit. Denny seconded the motion. Motion passed with a vote of 5-0.

10. New Business: None

11. Good of the Order:

- a. Denny brought up Vincent's comment from last month regarding the field by Allison Elementary being a good location for another Town park. All agreed it would be a good location and it would be nice to have a park on that side of Lynhurst. We may want to research further if this could be an option in the future.

12. Announcements: None

13. Adjournment: Matt motioned to adjourn meeting. Vincent seconded the motion. Meeting adjourned at 8:11pm.

Next Meeting:

Monday, July 16, 2018 - 6:00pm - 5620 Crawfordsville Road, Suite M

Minutes prepared by Tammy Smith.

APPROVAL OF MINUTES





7-16-18
Date
7-16-2018
Date