



Town of Speedway
Parks and Recreation Board

Meeting of July 16, 2018
Minutes

ATTENDANCE

Board Members	Vincent Ash Matt Lievertz Melanie Heaviland Denny Pelley
Town Employees	Mike Smith Tammy Smith
Guests	Steven Brooder, PE Teacher @ St. Christopher School Chuck Bennett, Summer Camps Review

MINUTES

1. Call Meeting to Order: Meeting called to order by Vincent at 6:02pm
2. Attendance and Determination of Quorum: Quorum was determined with four members present. Mark Chastain was not in attendance.
3. Adoption of Agenda: Matt made a motion to accept the agenda as provided. Denny seconded the motion. Agenda was adopted by a vote of 4-0.
4. Approval of Minutes
 - a. June 18, 2018 meeting minutes: Matt made a motion to accept the June 18, 2018 minutes as provided. Denny seconded the motion. Minutes were adopted by a vote of 4-0.
5. Guests: Steven Brooder, PE Teacher @ St. Christopher School
 - a. Steven Brooder, PE Teacher @ St. Christopher School: Mr. Brooder asked permission for St. Christopher School to be able to utilize the greenspace between Leonard Park's Shelters 1 & 2 for the Indianapolis Colts' Big Blue Camp scheduled on Tuesday, October 9, 2018 from 9am-11am. Matt asked if there would be equipment. Steve indicated there will be and the Colts will be bringing it and setting up. Basically equipment used to run drills with the kiddos. Vincent asked approximately how many kids. Steven indicated approximately 125. Vincent made a motion to approve that St. Christopher School be allowed to utilize the greenspace they are requesting for the Colts Big Blue Camp. Matt seconded the motion. Approved by a vote of 4-0.
 - b. Chuck Bennett: Mr. Bennett joined us at the request of the Parks Board in order to give a summary of the Summer Camps. Mr. Bennett discussed the addition of soccer and that Robotics was changed to an all-encompassing STEM camp. Mr. Owens even had the Police Department's robot there for the kids to see. Denny asked if there's anything foreseeable in the future that may be added or removed. At this time we do not know of anything. Tammy confirmed there were 14 different sports with 23 camps total, 173 individual kids, signed up for 339 camp slots. There was some question as to the coaching staff for the

baseball camps and Mr. Bennett explained that Coach Burke was there Monday-Thursday and Coach McCormick was there on Friday. Melanie asked about the registration costs. Chuck feels no increase should be made. He feels we would be losing the spirit of what we're doing. Matt asked about enrichment opportunities. Melanie explained to him that the elementary schools already have enrichment opportunities for students the first two weeks after the end of the school year. Melanie complimented the teen workers, which Chuck agreed we have a great group of teenage workers that the little kids look up to. Tammy and Chuck felt it was another successful year of summer camps.

6. Reports of Officers

a. Parks Supervisor – Facilities, maintenance and equipment: Mike Smith

i. Equipment

1. The 2012 mower which has been having off and on problems for a while was put in the shop in May. They couldn't find anything wrong with it. On 6/28, while mowing, it was having severe problems and they were lucky to get it on the trailer to return to the shop. They discovered the oil looked really bad. Mike took it to Henthorns and they found out it had a broken rod. They put a new motor in it. It was quoted as \$2,190 but when they picked it up today, it cost \$1,862. They immediately got it out to use it and so far it's working great. This engine has a 2-yr warranty. Typically the mowers are on a 10-yr rotation, which means we should have another 3 yrs with it. Then they go to the street department.

ii. Grounds

1. The 11 trees in Meadowood (6 dead ones and 5 that needed trimmed) plus 2 in Leonard have been taken care of. The cost was \$5,600 for all. Mike and Jacob were going to remove the 2 in Leonard themselves, but the company only charged \$250 for those 2 so that's why they were included.
2. Mike called the electrician for Shelters 1 & 2 in Leonard and Shelter 2 in Meadowood. They have the old screw in lightbulbs. He's wanting them replaced with a LED that's a screw in but is in a metal casing (like a cage) so they should be more efficient. Mike wants to look into amber lights. Estimated cost for the 3 is \$1,116. Matt asked about the work being done. Mike said it is fixture replacements.
3. We are receiving 3 bids on completely redoing the tennis courts in Leonard Park. This would be an extensive project but it's needed because they've had 2 breaks in the past so we need to put in new drains. Tammy is working on a possible USTA grant.
4. All signs have been installed except on the gazebo. We are looking at new boxes so waiting for that.
5. Mike asked Tammy about the concert that was cancelled. Tammy got it rescheduled for August 2nd.
6. Mike brought up about the many preschool groups using the parks to the point of it being unsafe. Pride Academy, Heaven Sent, and one from a church that is bussing kids in, dropping off and picking up more. Tammy felt that groups should reserve the shelters (we may decide to waive the fee for them) and let us know when they plan on being there so we don't

encounter any liability issues due to overcrowding. Matt was concerned if there was anything legally we could do. We don't want to do something that we might not be legally able to do. Melanie was concerned with the potential liability the parks could have. Tammy will contact the Town Attorney, Bob Clutter for his opinion.

b. Parks Programs Director – Operations & Programming: Tammy Smith

- i. Tammy received a letter from the Speedway Police Department requesting to utilize Leonard Park for the National Night Out scheduled on Tuesday, August 7, 2018 from 5:30p-7:30p. They will actually need the park for set-up and tear-down from 2p-8p. They anticipate approximately 500 in attendance. They want to utilize both shelters as well as the greenspace in between. They will invite vendor participation from groups & organizations related to criminal justice as well as community businesses and civic organizations. They will be providing complimentary food and non-alcoholic beverages. There will be a DJ and kids activities. Vincent made a motion to approve the Speedway Police Department's request to utilize Leonard Park for their National Night Out event on Tuesday, August 7, 2018. Matt seconded the motion. Approved by a vote of 4-0.
- ii. Tammy was contacted by Alex Wisemiller, who is on the Speedway Arts Council. He started a fundraising campaign to raise money to plant trees in memory of the four Burger Chef victims. Tammy met with Alex and indicated we would support his efforts to the extent of what the Tribute Trees program is all about. Alex wants to do a dedication event in November, which is the 40th anniversary of the incident. Tammy indicated to Alex, that he is welcome to do that since it is his project but she reiterated that she doesn't want the tragedy to be the focus but the trees are to honor the memory of those no longer with us. Alex agreed and indicated that's exactly what he wants as well. The plaques on the trees will be the same size as all the other plaques in the program. The trees will not be planted separately, but will be done when all the other trees are planted. Alex can coordinate the dedication of the trees. Alex will keep us updated on his progress.

7. Reports of Standing Committees

- a. Facilities Committee
 - i. Signage Update: See previous discussion with Mike Smith above.
- b. Finance Committee
 - i. None.

8. Special Orders: None

9. Unfinished Business & General Orders

- a. Review of monthly claims – investigation: Monty was able to get the issue fixed so Tammy now has access to the budget information. She provided the group with Revenue and Expense reports for the Parks.

10. New Business: None

11. Good of the Order:

- a. Matt said he'd like to see ice cream trucks invited.
- b. Denny said he will meet with school administration to go over summer camp information.

12. Announcements: None


13. Adjournment: Melanie motioned to adjourn meeting. Denny seconded the motion. Meeting adjourned at 7:43pm.


Next Meeting:

Monday, August 20, 2018 - 6:00pm - 5620 Crawfordsville Road, Suite M

Minutes prepared by Tammy Smith.

APPROVAL OF MINUTES





8-20-18
~~8-20~~

Date
8-20-18

Date