



Town of Speedway
Parks and Recreation Board

Meeting of September 17, 2018
Minutes

ATTENDANCE

Board Members	Vincent Ash Mark Chastain Matt Lievertz Melanie Heaviland Denny Pelley
Town Employees	Mike Smith Tammy Smith
Guests	None

MINUTES

1. Call Meeting to Order: Meeting called to order by Vincent at 6:00pm
2. Attendance and Determination of Quorum: Quorum was determined with all members present.
3. Adoption of Agenda: Melanie made a motion to accept the agenda as provided. Denny seconded the motion. Agenda was adopted by a vote of 5-0.
4. Approval of Minutes
 - a. August 20, 2018 meeting minutes: Delayed until next meeting.
5. Guests:
 - a. None
6. Reports of Officers
 - a. Parks Supervisor – Facilities, maintenance and equipment: Mike Smith
 - i. Grounds
 1. Tree work needed in Leonard Park. There's an unhealthy locust tree and it has been suggested to remove half the tree. We decided to remove the whole tree which was by the west diamond. \$2200 for removal and stump grinding, plus dead limbs removed from a couple other trees. It actually may be a little bit more due to a third tree limb by Worth being removed.
 - ii. Equipment
 1. Purchased tot swings for Leonard plus 6 new belt swings to have on hand. The tot swing was wearing out and created a sharp area in the leg opening of the swing. Will need to replace some belt swings in Meadowood. Vincent asked how often they need replaced. Mike indicated it depends but the chains usually need replaced every couple years.
 2. \$668 for the spider web climber. Last year we had some breaks. We had another break this year and while inspecting, an additional one broke. Mike ordered 30 new ones.

3. All warning labels on the playground equipment are worn off. Mike ordered new ones. There are 3 different ones and he's ordering 24 of each.
 4. The rubber surface is deteriorating, especially in the high traffic areas of the playground (like the swings). Mike has been making repairs. The blue is where the majority of wear is happening. Mike thought the top layer was supposed to be an inch. The minimum is ½ inch. There's 4 inches of black below the colored surface. Matt suggested we get an estimate for the future. Mike gets the glue from the manufacturer which is out of California. Mark asked if there's anywhere local to get it but Mike said he hasn't been able to find it locally. Matt suggested reaching out to the ones that helped with the facilities part of our Master Plan. Matt said they're called Context. Mike indicated all the landing zones are deteriorating and are about ¼ inch and need to be a minimum of ½ inch. Denny asked how long it's been since put in. Mike said the playground was done in 2009 and opened in 2010. He's been patching for several years. He suggested it get sealed. He just found out about an encapsulate to seal it. All board members feel new bidding is needed. Matt suggested finding out about the bond that was used to pay for the playground.
 5. Mike brought up that we had previously agreed to shut off power to the gazebo to help reduce people using it and creating loud music. We would turn it on when people reserved it. Now people are bringing in their own battery operated radios.
- b. Parks Programs Director – Operations & Programming: Tammy Smith
- i. Tribute Trees: Tammy reminded that 43 trees are scheduled to be planted on September 28th. Speedway Home Helpers has secured corporate volunteers to help. Matt asked about locates. Mike is calling tomorrow. Mark suggested calling Comcast with a courtesy call regarding their building. Vincent asked where the trees will go in Meadowood. Tammy indicated for the most part the trees will be lining the path around the park, with some trees filling in where others were removed last December. Tammy was unable to get the trees from our previous supplier but that supplier recommended a wholesaler out of Anderson. They have all the trees we need at a little bit better price. Plus they deliver where Mike was going to have to make multiple trips to pickup.
 - ii. Vendor Violation: We had another vendor selling food at Meadowood that did not have permission from parks, permits from Town, nor Health Department permits. Tammy told him he was not allowed to sell in the park without those things. He indicated he had a permit but his boss wouldn't give it to him. She gave the gentleman her card and told him to have his boss call her. She explained that they need to come to a Parks Board meeting to request selling in the park and the Board would determine if they would grant permission. He was also told all permits had to be with him at all times that he's selling. He did leave but was seen back there each day thereafter for almost another week. Speedway Police issued a citation.
 - iii. Fall Break Camps will be offered this year. 10/15-10/19. There will be 2 sessions at 2 hrs each with crafts and games.
 - iv. Speedway Junior Basketball League sign-ups are starting. Boys and girls grades 3-6.

v. Park Ordinances: The ordinances that Tammy and Joe have been working on since February, will be going to Town Council on September 24th.

7. Reports of Standing Committees

a. Facilities Committee

i. None

b. Finance Committee

i. None

8. Special Orders: None

9. Unfinished Business & General Orders: None

10. New Business:

a. Due to the next scheduled meeting being the week of Fall Break, it was decided to change the next board meeting to October 22nd. Mike said he may not be here.

11. Good of the Order:

a. Mark said the Town Council may adopt golf carts being used during the month of May. We don't want them in the Parks.

b. Denny mentioned he met with school administration and there are some suggestions for the summer programs but more details are needed. We will visit later.

12. Announcements: Matt announced that he is resigning from the Parks Board effective immediately, due to moving. He has enjoyed serving.

13. Adjournment: Vincent motioned to adjourn meeting. Matt seconded the motion. Meeting adjourned at 7:16pm.

Next Meeting:

Monday, October 22, 2018 - 6:00pm - 5620 Crawfordsville Road, Suite M

Minutes prepared by Tammy Smith.

APPROVAL OF MINUTES



Melame Heuland

10-22-18
Date

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Date