



Town of Speedway  
**Parks and Recreation Board**

Meeting of March 18, 2019  
**Minutes**

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**ATTENDANCE**

**Board Members**            Vincent Ash  
                                     Mark Chastain  
                                     Denny Pelley  
                                     Crystal DeVault  
                                     Trent Theobald

**Town Employees**        Tammy Smith  
                                     Mike Smith

**Guests**                     None

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**MINUTES**

1. Call Meeting to Order: Meeting called to order by Vincent at 6:00pm
2. Attendance and Determination of Quorum: Quorum was determined with all members present.
3. Adoption of Agenda: Denny made a motion to accept the agenda. Mark seconded the motion. Agenda was adopted by a vote of 5-0.
4. Approval of Minutes: Crystal made a motion to accept the minutes from the February 25, 2019 board meeting. Trent seconded the motion. February 25, 2019 minutes were adopted by a vote of 5-0.
5. Guests: None
6. Reports of Officers
  - a. Parks Supervisor – Facilities, maintenance and equipment: Mike Smith
    - i. Tennis Courts: Contacted other companies for quotes. EB Paving has not called back. Received a quote from City Wide Paving and will share at next meeting with other quotes we should be receiving from Lesley Coatings and another company (unable to think of name). These last two were recently contacted and both of them specialize in tennis courts.
    - ii. Cameras: No further updates since last month. We are still looking at possibly April for installation.
    - iii. Full-Time Employee: This position has been filled by Michael Cooper, a Speedway resident. He is very eager to learn and is working out well so far.
    - iv. Part-Time Weekend Employee: We have not received any applications. Mark asked how much it paid and for how many hours. The pay is \$10 per hour for 28-32 hours. Split shift on Saturdays and Sundays plus some Friday and Monday hours and Thursday evening hours for the concert. Austin has worked the last four years and we have moved him to weekdays. We probably only have him for one more year. If

- we are unable to fill the PT position for weekends, we may have to move Austin back to weekends. We already started Jacob and Austin working last weekend.
- v. Grounds equipment: Everything has been fired up and all started without any issues.
  - vi. Playground equipment: A broken spring was found on one of the playground pieces in Leonard. This part will be replaced and the cost last year was over \$500.
- b. **Parks Programs Director – Operations & Programming: Tammy Smith**
- i. LWCF Grant: We want to apply for the Land and Water Conservation Fund Grant through the DNR. We are working with Kieser Consulting Group to help us navigate this grant application. We went over a list of needs and wants that all qualify for this grant. We need board approval to move forward. Listed in priority we would like to get new water fountains and ADA compliant pathways to the water fountains and shelters in both Leonard and Meadowood. Tennis courts redone including the drainage issues. Lighting by the ball diamonds at Leonard. Dog Park with possible walking path, small playground and shelter depending on location. Outdoor musical play equipment. The grant is a 1:1 match. If approved for up to \$250K we would have to match the amount. Mark asked if our portion could be paid for with other grant money. He indicated Speedway Youth Baseball Softball may have an opportunity to apply for a grant and if awarded, could that money count as part of our match. Tammy will find out. Denny motioned to approve moving forward with applying for the LWCF grant. Vincent seconded the motion. Approval granted by a vote of 5-0.
  - ii. Basketball Dedication: The group spearheading a basketball commemoration for Meadowood park has finalized the wording they would like on the plaque marker. The Board was unanimously in agreement with the wording. The group has already raised \$450 toward the marker. Tammy will accept the donations through the Parks Dept. for the payment of the marker once enough funds have been raised.
  - iii. Eagle Scout Project: A local scout contacted the Speedway Trails Association regarding an Eagle Scout project he would like to do. Speedway Trails suggested the project be done in Leonard park and contacted Tammy for thoughts and guidance. The project would be for a bench and possible pergola. The suggested location would be in the proximity of the fork in the path that goes between the bathrooms and playground on the south end. Tammy advised them they will need to come into the next Parks Board meeting to pitch their project for approval. Tammy asked Mike if there are any specs or regulations regarding wooden structures in the park. Mike said no. He added that nothing can be within 50 feet of the pipeline.
  - iv. Tammy received a request from a local business owner inquiring about wanting to do a customer appreciation get-together at one of the concerts. This person asked about roping off an area to offer food and drinks (including beer) to customers. The Board does not want to allow something like this, as it may lead to others wanting to rope off areas for birthdays or other parties, and we'd rather not have roped off areas during the concerts. Board asked if this business had ever been a sponsor of the concerts and they have not. They suggested a possible sponsorship for the

concerts which would show their support for the community and invite their customers and friends to come enjoy the entertainment.

- v. Summer Camps: Tammy met with Mr. Bennett at the Speedway High School to go over the summer camp schedule. He provided her with updates for the various sport camps to be offered. They discussed the complaints from last year regarding t-shirts. Some people complained they already have too many t-shirts while others complained they wanted a t-shirt for each sport their child participated in. Due to the expenses involved, and the reduced registration fees offered to the community, instead of raising the fees, they discussed keeping the registration fees the same at \$25 per kid per camp with no t-shirt included. If a t-shirt is wanted, the parent will have an opportunity to purchase however many shirts they would like at a reduced shirt price. Last year, the t-shirts cost the program over \$1700. Tammy suggested adding a swim camp to the schedule as well. During the free summer swim lessons, there are several kids that sign up that are proficient swimmers that are taking space from other kids that would benefit from what the program is intended for, which is learning to swim. By adding a swim camp for 4<sup>th</sup> grade up, these kids can have an hour of instruction on technique and have fun. Swim camp participants must be able to swim without difficulty the length of the pool which is 25 feet. The camp would be for one week but we may offer 3 different one week camps. Kids would be able to sign up for all three if they want but each camp would cost the customary \$25 camp registration fee. Tammy also met with Dr. Trebley, Assistant Superintendent to discuss the appropriations the school offers Parks for the free swim lessons and summer camps. She expressed the desire to be able to offer an increase in pay for the swim instructors and head instructor. She added that last year, which was her first year as director, she mirrored what had been offered the previous couple years. But with further research found where the instructors were paid substantially more 4 years ago and was baffled by the decrease. She also added that after last year's summer camps, all swim instructors and almost all lifeguards, personally paid for Water Safety Instructor certification. All passed including Tammy herself. The program has better qualified instructors and lifeguards than in previous years. Dr. Trebley was in agreement with her increasing the pay of the instructors up to the appropriated amount of \$6000 for all swim related expenses. He added that the administrative side of these programs is left up to the Parks Dept within their programming. The schools partnership is use of facilities and appropriated amounts. This appropriation is just for the free summer swim lessons and is separate from summer camps or any other summer program the Parks department may offer. Tammy also asked for the schools blessing on moving forward with offering additional swim programs throughout the year (with the exception of the schools swim seasons) such as Adult Learn to Swim classes, Adult lap swimming, and Stroke Technique classes. Dr. Trebley was open to these suggestions and Tammy will provide a request letter to the schools for their official agreement/approval. If granted, Tammy will work with the school facilities manager on availability of the pool for such programs. The Board liked these ideas and agreed to the increase in instructor pay but Vincent was concerned with offering the lifeguards more money than other summer camp student coaches.

Tammy reminded of the certifications the lifeguards have to get which involves a course and testing of ability, skills, and knowledge. These courses are paid for by the individual themselves. Trent suggested contacting the apartments with the information about Adult Learn to Swim classes, if offered. He indicated their pools are always full and many of those parents don't know how to swim. He has the apartment contacts to forward information to if we move forward with these classes. Regarding the Summer Camps, the Board wants Tammy to look at the number of student coaches to kids ratio. Some camps, last year, seemed to have a large amount of student coaches for no more kids that were in the camp. This seems like unnecessary expenses. Also, a reminder that all the students should be given an opportunity to coach. If there are kids not affiliated with a specific sport, they should be given the opportunity to be a student coach for art camp, STEM camp, and kickball. Mark asked about applications for the students to apply. Tammy will discuss with Mr. Bennett.

- vi. Market in the Park: Tammy and Jacob received a call from Nancy Davis requesting we start Market in the Park back up. Tammy and Jacob both explained this was done by someone else. Jacob gave her Alex Wisemiller's name in the event the Arts Council would be interested in doing something along the lines of this. Mike indicated the numbers had dwindled to the point it wasn't worth holding anymore. They used to be the first Sunday of each month for 5 or 6 months. Tammy suggested to the Board the possibility of a large one day event in conjunction with something else. She will continue brainstorming but the Parks will not entertain the idea of running something like this at this time.
- vii. Board Members Oath of Office: Tammy asked Bob Clutter, Town Attorney about what, if anything, needs to be done for new board members as far as swearing them in, or an oath of office. Bob indicated for the Parks Board, it wasn't necessarily required to be sworn in but it is a good precedent to do. He suggested having them sign an Oath of Office form like what SRC uses for their Board members. Tammy had each Board member sign an Oath of Office and a Conflict of Interest.

**7. Reports of Standing Committees**

- a. Facilities Committee
  - i. Nothing at this time.
- b. Finance Committee
  - i. Vincent asked Tammy to provide him with the numbers from last year's summer camps and requested they get together to discuss.

**8. Unfinished Business & General Orders:**

- a. Indy Beer Taps Vote: Tammy relayed what was discussed during the staff meeting with department heads 2 weeks earlier. They were unanimously in agreement that Indy Beer Taps should not be allowed at the concerts. If the Board approves for them to be there, they will have to get the Town Councils blessing before proceeding. The Board all agreed that having Indy Beer Taps at the concerts would be a nice thing to do at some point, there just seems to be too much involved in rushing on a vote without understanding ramifications better. Trent offered his experience at the Main St events in dealing with excise. He also discussed the complaints he heard from parents about not being able to take

their kids to Main St during events because of the drinking. Most people are respectful but it's those one or two that get out of hand. The Parks Board has a soft approval for guests to bring their own during the concerts only, and if Indy Beer Taps is approved, the guests would not be allowed to bring their own. This would be difficult to police. There would also have to be a police officer, not a civilian, which would have to be paid to be there if Indy Beer Taps is allowed. Mark said Indy Beer Taps indicated he would provide the police officer. Denny remarked that having Indy Beer Taps there might bring in a younger crowd that doesn't come now but felt it might be best to not allow it for the concerts at this time. We can find out more of what is involved in allowing this to happen and if things work out for an all-day musical event in August, maybe we could invite Indy Beer Taps to come then. Vincent made a motion to not allow Indy Beer Taps to be at Speedway Summer Concerts. Denny seconded the motion. The vote was 4-1 with Mark Chastain having the dissenting vote.

9. **New Business:**

a. None

10. **Good of the Order:** Mark has had some baseball teams outside of Speedway reach out to use the Leonard Park ball diamonds on some evenings since they have lights. How much did we decide would be a good amount to charge for this opportunity? Tammy thought the amounts were from \$50-\$300. Vincent agreed that he thought those amounts were correct...\$50 for practice and \$300 for a tournament. He will double check and bring the sheets he created that show the amounts. Trent asked about how we would reserve them as to reduce any conflicts that may arise. Tammy said her new Parks & Rec program has the capability of scheduling those and it would be on a calendar that can be accessed online. Everyone agreed this is a type of revenue source we should be tapping into.

11. **Announcements:** None



12. **Adjournment:** Vincent motioned to adjourn meeting. Denny seconded the motion. Meeting adjourned at 7:37pm.

**Next Meeting:**

Monday, April 15, 2019 - 6:00pm - 5620 Crawfordsville Road, Suite M

Minutes prepared by Tammy Smith.

**APPROVAL OF MINUTES**

  
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4-15-19  
Date  
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