

Speedway Public Library – Minutes of the June 5, 2019 Meeting of the Board of Trustees

Meeting Attendees: Darsi Bohr (Director), Tina Campbell (President), Bernie Cinkoske (Treasurer), Suzanne Deboer, Richard Meiss (Secretary), Tom Popcheff (Vice President), Scott Speer, and Jennifer Tiffany.

The meeting was called to order at 7:00 PM by President Tina Campbell. No members of the public were present. The minutes of the May 1st meeting were read and approved, with minor corrections (i.e., the use of the incorrect number form of an auxiliary verb – using “have”, not “has,” in the third paragraph reporting on the Director’s report.) (Jennifer Tiffany moved acceptance, with Tom Popcheff seconding).

Director’s Report and Items Arising Therefrom

- As was previously noted by Board Treasurer Bernie Cinkoske, the Library’s use of the State of Indiana Bond Bank (to compensate for tax income delays) was no longer to our advantage, and the Director proposed withdrawing our funds from the Bank and covering this contingency with budgeted savings funds. Such a move would save over \$2,000 in interest and legal fees in the year 2020. After discussing the matter, the Board agreed with the Director’s suggestion and voted to approve withdrawal, with Bernie Cinkoske moving and Tom Popcheff seconding.

- In order to free up time for Mr. Lynn Gorrell (Finance Manager) for his financial duties, the Director proposed that his present custodial duties be undertaken by a part-time custodial employee. The Board agreed by consensus, and such a person will be hired.

- The Board discussed a change in the Fine Policy that would give fine relief for overdue children’s (only) books; it would not extend to CD’s or DVD’s or lost books. It is hoped that such a policy (as adopted by other public libraries) would increase children’s use of the library for reading. This may impact fine revenue somewhat, but the Board agreed that the benefits would outweigh the risks. The ensuing discussion will serve as the first reading of the proposed policy change.

- A remote printing application will be added to the Library’s list of on-line services.

Staff Reports

- The Board reviewed the Staff reports and the usage data from Library operations and found matters to be progressing satisfactorily.

Financial Matters

- Cash flow and other financial indicators are all doing well. Spending and budgeted funds are closely matched; with 42% of the year gone, 34% of the budget has been expended. Because of the occasional nature of some fixed expenses, this relationship will vary from month to month.

- The Board reviewed the Claims and Warrants for May 1 to 31 in the amount of \$72,404.10. Tom Popcheff moved acceptance, with Richard Meiss seconding. Approval was unanimous.

New Business

- There was no new business arising.

Adjournment

- There being no further business, the Board voted to adjourn the meeting at 7:40 PM, with Tina Campbell moving and Jennifer Tiffany seconding. The next regular meeting will be on Wednesday, July 3, 2019, at 7:00 PM.

Respectfully submitted,
Richard A. Meiss, Secretary