



Town of Speedway
Parks and Recreation Board

Meeting of February 17, 2020
Minutes

ATTENDANCE

Board Members	Trent Theobald Mark Chastain Jenny Davis
Town Employees	Tammy Smith Mike Smith
Guests	None

MINUTES

1. Call Meeting to Order: Meeting called to order by Mark at 6:08pm
2. Attendance and Determination of Quorum: Quorum met with three members present. Denny Pelley is out sick. Crystal DeVault had a schedule conflict.
3. Adoption of Agenda: Trent made a motion to adopt the agenda. Jenny seconded the motion. Meeting agenda adopted by 3-0 vote.
4. Approval of Minutes: Trent motioned to approve the January 21, 2020 meeting minutes. Jenny seconded the motion. January 21, 2020 meeting minutes approved by a vote of 3-0.
5. Reports of Officers
 - a. Parks Supervisor – Facilities, maintenance and equipment: Mike Smith
 - i. No maintenance issues.
 - ii. Grounds: The broken slide in Meadowood arrived. We have the old slide out and working on getting the new slide installed. If all goes well, slide should be installed by the end of the week and back in service next week.
 - iii. No new info on the Eagle Scout bench/shade. We don't expect anything new until the weather warms up.
 - iv. Mark asked when the bathrooms would open back up. Mike indicated they are scheduled to open April 1st. However, if the weather looks promising there's a slight chance they could open sooner. Mark asked if they did open sooner, what would happen if we'd have a big freeze. Mike said we just hope it doesn't freeze the pipes.
 - b. Parks Programs Director – Operations & Programming: Tammy Smith
 - i. West Indy Art & Music Festival: We will have a committee meeting made up of myself, Kelly (Communications Director), West Indy Winds Band members (Lori & David Doran) who are coordinating all the bands, and Tri Kappa (Jen White) who will be coordinating all the artists on February 28th. Due to the success last year, Speedway Tri Kappa offered to take over the artist part as a fundraiser for their group. The question was asked what the parks were getting out of it. Tammy indicated Tri Kappa has donated waters, snacks, and service and will continue

helping parks when needed. Also, we are looking into reserving a shuttle service of some type to transport people from a designated parking lot to the park. Tri Kappa has agreed to pay for half the shuttle. With Tri Kappa taking over the coordination of the artists, it frees Tammy up to work on other aspects of the festival such as food and drink vendors, as well as, the logistics of the festival.

- ii. Board Elections: Since we have a new Board member, Jenny Davis, and Denny Pelley and Crystal DeVault are not in attendance, we are going to table the elections until next meeting.
- iii. Eagle Scout Project...Bat Boxes: A Boy Scout working on an Eagle Scout project of bat boxes is asking if he can put them in Speedway Parks. Tammy inquired with Todd Blevins of Indiana DNR if bat boxes would be a good or bad thing in our parks. He indicated it would be a good thing. Tammy asked if the bats could potentially harm the butterflies and other pollinators in our new butterfly/hummingbird garden. He indicated no and added that bats are actually pollinators themselves. The Board would like more information regarding the bat boxes (size, type of material, research for best locations, how will they be installed, costs, maintenance instructions, etc.).
- iv. Federal Land & Water Conservation Fund Grant: We are still waiting to hear if we are federally approved. We are supposed to know in March. Luke and John from Keiser Consulting were in Leonard Park doing measurements of facilities in anticipation of the approval. Mark stated he wanted to make sure the Board would be involved in the planning and decision making of the projects. Tammy said all improvements that will be made were in our 5-year Master Plan and the Board will definitely be involved.

6. Reports of Standing Committees

- a. Facilities Committee: Mark asked if the restrooms were ever upgraded. Mike discussed they were a few years ago. Mike added if we get the grant approval, bathroom upgrades are one area to improve. In order to make it ADA compliant, new fixtures will be needed. We also want to get rid of the bathroom stall partitions and go with 4" blocks. Mark asked if the Leonard fixtures could be used in Meadowood if needed. Mike said it would depend on where the pipes connect to the fixtures.
- b. Finance Committee: NONE

7. Unfinished Business & General Orders:

- a. None

8. New Business:

- a. Mark brought up the Use Agreements for Speedway Junior Baseball Softball and Speedway Horseshoe League needs to be done. Mark added he's like Tammy to get Use Agreements done for St. Christopher School and Wheeler Elementary (Speedway Schools). Mike suggested verbiage that there should not be kids playing on the playground when it is snow covered. They need to have an agreement with Park rules. Another issue is if the schools have an after school program, such as AYS, where they are collecting money to watch the kids, they too will need a Use Agreement and proof of insurance. Tammy will work on these and consult with the Town Attorney to insure legal compliance.
- b. Tammy mentioned the March Board meeting is scheduled for the 16th. However, she will be on vacation and suggested moving it to the 9th or 23rd. Trent added the 23rd is the first week

of Wayne Townships Spring Break and he might not be available. Trent motioned to move the March meeting to 6pm on March 9, 2020. Jenny seconded the motion. Motion passed 3-0.


9. Good of the Order: Trent welcomed Jenny Davis to the Board.
10. Announcements: Tammy will be on vacation the week of March 16-20.
11. Adjournment: Trent motioned to adjourn meeting. Jenny 2nd the motion. Mark adjourned meeting at 7:14pm.


Next Meeting:

Monday, March 9, 2020 - 6:00pm - 5620 Crawfordsville Road, Suite M

Minutes prepared by Tammy Smith.

APPROVAL OF MINUTES





3-9-2020

Date

3-9-2020

Date