



Town of Speedway
Parks and Recreation Board

Meeting of January 28, 2019
Minutes

ATTENDANCE

Board Members	Vincent Ash Mark Chastain Denny Pelley Trent Theobold Crystal DeVault
Town Employees	Tammy Smith
Guests	Jennifer White & Tatijana Marsee, Relay for Life

MINUTES

1. Call Meeting to Order: Meeting called to order by Vincent at 6:00pm
2. Attendance and Determination of Quorum: Quorum was determined with all members present.
3. Adoption of Agenda: Mark made a motion to accept the agenda as provided. Denny seconded the motion. Agenda was adopted by a vote of 5-0.
4. Approval of Minutes: Mark made a motion to accept the minutes from the November 19, 2018 board meeting. Denny seconded the motion. November 19, 2018 minutes were adopted by a vote of 5-0.
5. Guests:
 - a. Jennifer White & Tatijana Marsee: Jennifer and Tatijana requested the use of Leonard Park for this year's Relay for Life event. The dates of RFL are June 21/22, 2019 from 7pm-7pm. Thursday evening they will have their electrician hook up the electricity and Tammy will unlock the box for him. Tatijana will provide a certificate of insurance. Everything will basically be the same as it's been in the past with the exception of the event time & date change from earlier in June to later and instead of Saturday morning to Sunday morning; the 24 hr event will be from 7pm Friday evening to 7pm Saturday evening. Mark made a motion to approve the request for Relay for Life of Speedway to hold their event at Leonard Park. Denny seconded the motion. Request was granted with a vote of 5-0.
6. Reports of Officers
 - a. Parks Supervisor – Facilities, maintenance and equipment:
 - i. Mike is on vacation. However, he provided a report to the board. Projects finished: Twelve Meadowood dugout benches were brought in, scraped, sanded, repaired and repainted. They are stored away until spring. All 7 bench swings have been brought in, scraped, sanded, repaired, and repainted. All 7 swings are back out in service. Current projects: Started bringing in wooden trash boxes and they will get the same attention as the swings and benches. There are 26 of these trash boxes. When weather permits, repairs of picnic tables will be done onsite. New "No Pet"

signs will be made for the diamond gates/openings. We will be lowering the old tree plaques to match the new ones installed in 2018. As always, we continue to make improvements to the shop in the winter months. We will be working to make improvements to the equipment and materials storage areas. These current projects are just a short list and not limited to only these. They're just what we would like to complete before things get busy come spring. As a reminder, weather events are the biggest set-backs as we help the street department when needed and the park projects get put on hold when this occurs.

b. Parks Programs Director – Operations & Programming: Tammy Smith

- i. Security Cameras: Cameras will be put in both parks this spring. We've had too many vandalized bathroom doors multiple times each year. We may also be putting up roll down doors over the regular bathroom doors for added protection.
- ii. RecDesk Parks Management Software: We have new parks management software which will provide easier online registration, facility scheduling, communication with registered participants, and detailed reports. The \$800 still needed was encumbered from funds not used in 2018. The community side of this platform is user friendly.
- iii. Basketball Dedication: There's a group of gentlemen requesting to put some kind of dedication in Meadowood Park marking the area (or close to the area) where the basketball courts used to be. They want to recognize the impact basketball had on the community at the time and all the soon to be big named basketball players that used to converge on the park. They originally inquired about a possible tree with a plaque but they wanted a larger plaque. Tammy told them all the plaques with the trees need to be uniform so they could not accommodate a larger plaque. She suggested the possibility of a large rock or a bench with a larger plaque. She also informed them they would need to raise the money to pay for it. Tammy said she wants to confer with Mike Smith for his opinion of what and where.
- iv. Sponsorships: Tammy will be reaching out to past and new businesses for sponsorships to fund the summer concerts. She is revising the sponsorship packet.
- v. Winter Wonderland: Things are coming together nicely for the Winter Wonderland Prince & Princess Ball scheduled for Saturday, February 2nd. Volunteers will be coming into the office later this week to help make scroll invitations which will be given to each couple/family as a keepsake. Many high school volunteers will be doing various duties the day of the event and some will meet in the shop area by the theater tomorrow to work on props for the event. There are currently over 50 registered to attend. The school administration approved the use of the cafeteria at the high school to hold the event. Parks will have to pay for a custodian to be there.

7. Reports of Standing Committees

a. Facilities Committee

- i. Mark and Denny will remain on the facilities committee joined by Trent Theobold.

b. Finance Committee

- i. Vincent Ash will remain on the finance committee joined by Crystal DeVault.

8. Unfinished Business & General Orders:

- a. Basketball Court in Leonard Park: Discussions continued regarding the November request from the Gonzalez family. Trent mentioned he is one of the police officers that talked to

Mrs. Gonzalez. He spoke with her at length about what adding a basketball court in Leonard Park would actually look like. She had mentioned having volunteers present to make sure no one runs off others that are playing. Trent challenged her to think about a scenario where a rowdy group shows up and pressures those already on the court to leave. And what would happen if this group gets in the face of the volunteer? It's too much of a risk. Mrs. Gonzalez was going to find out what companies that wanted to help would be willing to donate or offer. No one has heard back from her yet.

- b. **Indy Beer Taps for Summer Concerts:** Denny said he was initially against this but we may want to visit entertaining the idea due to the popularity of craft beers. Tammy will reach out to other Parks Departments for their experience with offering alcohol for sale at their events. Tammy's concern has nothing to do with being against it. But due to the many Main Street events that have alcohol for sale, it's not offered at the summer concerts. Even though the Parks are already lenient of people who bring their own wine/beer for the concerts only, it would be nice not to offer it for sale. Mark suggested that maybe we can try it for one concert and see how it goes. Revisit at next meeting after Tammy gets feedback from other Parks departments that offer this.

9. New Business:

- a. **Board Elections:** Vincent Ash was nominated to remain as President. Mark made a motion to accept the nomination of Vincent for President. Denny seconded the motion. Vincent was voted in as President by a vote of 5-0. Mark Chastain was nominated as Vice President. Denny made a motion to accept the nomination of Mark for Vice President. Trent seconded the motion. Mark was voted in as Vice president by a vote of 4-1 with Mark opposing. However, he did accept the position of Vice President.

10. Good of the Order:

- a. Tammy inquired on a suggestion Mark had previously made regarding if St. Christopher should have a Use Agreement with the parks since they use Leonard Park during their recess and gym classes. She asked if that should also apply to Wheeler Elementary since they use Meadowood Park for their recess. Discussion of who would be liable if an accident happened without a Use Agreement. Consensus is the Parks Dept. should probably have a Use Agreement from both. Tammy will reach out to the Town Attorney for his opinion before moving forward.
- b. Mark asked Tammy about when this year's Use Agreements are due for Speedway Junior Baseball Softball (SJBS) and the Horseshoe League. Tammy will check on that but believes it may be March or April.

11. Announcements: Tammy will be attending the Indiana Parks & Recreation Association's Conference in French Lick, February 18-21. She applied for and was awarded one of the scholarships IPRA offered. An approximate \$400 value.

12. Adjournment: Vincent motioned to adjourn meeting. Denny seconded the motion. Meeting adjourned at 7:42pm.

Next Meeting:

Monday, February 25, 2019 - 6:00pm - 5620 Crawfordsville Road, Suite M

Minutes prepared by Tammy Smith.

APPROVAL OF MINUTES





2-25-19
Date
2-25-19
Date