



Town of Speedway  
**Parks and Recreation Board**

Meeting of March 9, 2020  
**Minutes**

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## ATTENDANCE

<b>Board Members</b>	Trent Theobald Mark Chastain Jenny Davis Denny Pelley Crystal DeVault
<b>Town Employees</b>	Tammy Smith
<b>Guests</b>	Speedway Bicycle Club: Frank & Staci Merritt Way City Church: Tammy Smith on behalf of Pastor John Miller

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## MINUTES

1. Call Meeting to Order: Meeting called to order by Mark at 6:00pm
2. Attendance and Determination of Quorum: Quorum met with all members present. Jenny Davis arrived a few minutes late, after the vote for adoption of previous month's minutes.
3. Adoption of Agenda: Trent made a motion to adopt the agenda. Crystal seconded the motion. Meeting agenda adopted by 4-0 vote.
4. Approval of Minutes: Crystal motioned to approve the February 17, 2020 meeting minutes. Denny seconded the motion. February 17, 2020 meeting minutes approved by a vote of 4-0.
5. Guests:
  - a. Speedway Bicycle Club: Frank & Staci Merritt gave some history regarding the Speedway Bicycle Club. Approx 35 members their first year and almost 100 members the second year. They were running the club under the Speedway Chamber of Commerce but the Chamber is focusing on Business related issues and will no longer run the Bicycle Club under them. SBC is requesting to be run under Parks. Tammy has met with them and agrees it will be a great partnership. They are focused on bicycle safety and education, encouraging helmet use and teaching rules of the road. They operate 6 months out of the year. Trent asked about a Board. Frank is having a meeting this Wednesday with members and they hope to be establishing one soon. Mark expressed the possibility of a Use Agreement of Memorandum of Understanding. Frank assured transparency. Denny asked how many of the members are from Speedway. Frank indicated about 80%. Big Woods is on board again as their sponsor, donating their space to start rides among other things. Frank is working on Fundae's as a potential sponsor as well. Mark suggested offering Speedway residents a discount. Jenny disagreed since members have their own equipment and they are not using park facilities. Mark agreed with that. They historically have been meeting on Tuesdays but due to the Jr. Running Club meeting on Tuesdays, they may move their rides to Mondays. They typically have a core group of 15 rides with upper numbers of 40+. Stacy brought up how it's cool that people in the community get excited and look forward to seeing all the bicycles coming. Frank said they had a couple members that rode over 3000 miles last year. He's thinking

about having like a 500 club or some other ideas to incentivize accomplishments. Trent made a motion to allow Speedway Bicycle Club to run under Parks. Denny seconded the motion. Motion passed 5-0.

- b. **Way City Church:** Pastor John Miller could not be here due to directing the upcoming musical at the high school. Tammy is asking on behalf of him and Way City Church. Speedway Lions Club will no longer be doing the annual Easter Egg Hunt. They reached out to area churches to see if any wanted to take over. Way City Church stepped up to the task. They are requesting to continue in the Lions Club tradition by having the Easter Egg Hunt at Meadowood Park on April 4<sup>th</sup>. Crystal motioned to approve Way City Church having the Easter Egg Hunt. Jenny seconded the motion. Passed 5-0.

#### 6. Reports of Officers

- a. **Parks Supervisor – Facilities, maintenance and equipment:** Mike Smith

- i. Mike Smith is out sick. No report.

- b. **Parks Programs Director – Operations & Programming:** Tammy Smith

- i. Federal LWCF Grant Approved:

- 1. Tammy plans on announcing the approval of the Federal LWCF Grant at Town Council meeting this evening. Tammy talked to John Ellison with Kieser Consulting and they are working on plans and will consult with us.

- ii. Online Shelter Reservations are now live online and is successfully working. We already have 11 reservations made with 4 being made online.

- iii. West Indy Art & Music Festival

- 1. Committee made up of Tammy, Kelly (Communications Director), Tri Kappa member Jennifer White, and West Indy Winds members Lori & David Doran met in our first meeting. Tammy did a voice over taping with Speedway Cable TV to promote a call for artists. Looking into liabilities and options for a shuttle service for offsite parking at the high school or the Lions Club lot at the Coke Field.

- iv. Summer Programs:

- 1. Summer Program flyers are finalized and were debuted at the Lions Club pancake breakfast Saturday, February 29<sup>th</sup>. All camps opened for registration that day and had 13 made by noon. As of Friday, March 6<sup>th</sup> we are up to 37 registrations.

- 2. We have new camps being offered this year. Stronger Kids is a wellness boot camp for mind and body for 5<sup>th</sup> through 8<sup>th</sup> graders and will be taught by certified personal trainer Sarah Gardner of Stronger with Sarah. We also have Horseshoe and Cornhole camps for ages 8 through adults and will be taught by Speedway Horseshoe league members.

- 3. Tammy met with Dr. Trebley and we will be offering a one-week all-day camp on a trial basis. It will be offered the first week of June from 7:30a-5:30p. Details are forthcoming.

- 4. Flyers will be going home with the kids before Spring Break.

- v. Concerts

- 1. Lions Club are the first sponsor for our summer concerts. I've received verbal confirmations from a couple other past sponsors that they will be on board again this year. Working on booking the bands now. \$10,000 is the goal in order to successfully book 6 bands.

2. I would like to use approximately \$500 to purchase a popcorn machine in order to offer popcorn at, not only the concerts, but all Park events. Denny motioned to approve the purchase of a popcorn machine. Crystal seconded the motion. Passed 5-0.
  3. Mike Smith will be consulting with the electrician about updating the electrical outlets in Meadowood for our concerts and other events. We hope to add a couple more outlets that will be available for event usage only. They will not be accessible to the general public.
7. Reports of Standing Committees
  - a. Facilities Committee: NONE
  - b. Finance Committee: Tammy will check on the INTEREST line item from the budget. It has increased the past 2 years and will research the history.
8. Unfinished Business & General Orders:
  - a. Election of Board Officers: Trent motioned to nominate Mark Chastain as President. Denny seconded the motion. Mark accepted the nomination. Vote of 5-0 to appoint Mark Chastain as President of Speedway Parks & Recreation Board for 2020. Mark motioned to nominate Trent Theobald as Vice President. Denny seconded the nomination. Trent accepted the nomination. Vote of 5-0 to appoint Tent Theobald as Vice President of Speedway Parks & Recreation Board for 2020. Denny motioned to nominate Crystal DeVault as Secretary. Mark seconded the nomination. Crystal accepted the nomination. Vote of 5-0 to appoint Crystal DeVault as Secretary of Speedway Parks & Recreation Board.
  - b. Use Agreements: Tammy consulted with Town Attorney, Bob Clutter, for best practice regarding a use agreement with St. Christopher Schools and Speedway Schools (Wheeler Elementary specifically). She is finalizing the agreements and they will go to Mr. Clutter's office for review. She is also drafting a letter that will go to surrounding area preschools that have been utilizing Speedway parks for their weekly summer care field trips. Tammy is updating the use agreements with Speedway Junior Baseball Softball and Speedway Horseshoe League.
  - c. Eagle Scout Bat Houses: Tammy emailed the information the Board would like to know about before approving. Awaiting reply.
9. New Business: NA
10. Good of the Order: Trent told Tammy to keep up the great work.
11. Announcements: Tammy will be on vacation the week of March 16-20.
12. Adjournment: Mark adjourned meeting at 6:59pm.

Next Meeting:

Monday, April 20, 2020 - 6:00pm - 5620 Crawfordsville Road, Suite M

Minutes prepared by Tammy Smith.

#### **APPROVAL OF MINUTES**

*Mark*  
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*[Signature]*  
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*5/19/20*  
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Date  
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Date