



Town of Speedway
Parks and Recreation Board

Meeting of August 17, 2020
Minutes

ATTENDANCE

Board Members	Mark Chastain Crystal DeVault Trent Theobald Denny Pelley
Town Employees	Tammy Smith
Guests	Ed Rosenbaum & Paul Vink with Westside Churches Softball League

MINUTES

1. Call Meeting to Order: Meeting called to order by Mark at 6:02pm
2. Attendance and Determination of Quorum: Quorum met with three members present at the beginning and four members present by the end. Jenny Davis was not in attendance. Denny Pelley showed up at 6:35p.
3. Adoption of Agenda: Trent made a motion to adopt the agenda. Crystal seconded the motion. Meeting agenda adopted by 3-0 vote.
4. Approval of Minutes: Crystal motioned to approve the July 20, 2020 meeting minutes. Crystal seconded the motion. July 20, 2020 meeting minutes approved by a vote of 3-0.
5. Guests: Ed Rosenbaum and Paul Vink from Westside Churches Softball League gave introductions of themselves and discussed the history of the Westside Churches Softball League's history of playing ball at Meadowood Park for 25+ years. Wants to work with the Parks Dept to be able to continue using the Meadowood diamonds. They thanked Parks Dept and Parks Board for the use of the facilities. Ed and Paul have been commissioners of the league since 2012. The ball fields have always been first come first serve and did have one conflict. They are a church league of multiple westside churches. Provided a list of churches and coaches from those churches. Provided financials and are willing to help with dirt and such. They understand the Parks position for initiating rental fees for use of facilities. The league is typically adults made up mostly of men, including some teenagers, but also has some women. Complimented the beauty of Meadowood Park and it's diversity of fun that so many people are experiencing. Typically charged \$85 annually but raised to \$100 last year and back down to \$85 this year. They noticed the Parks signs regarding the rental agreement expectations and contacted Tammy Smith. They agreed to pay \$50 per day for 2 fields (\$25/field) for 6 weeks for a total of \$300 for the season. The season usually runs from end of May to End of August. Teams alternate umpiring games. There are some umpire fees associated with special requests to umpire. Not as many Speedway churches as they used to due to having trouble getting players. Paul indicated they totally understand charging to help offset maintenance fees. They deal with that at Chapel Rock gym. Their church league is different than other types of leagues. It's not

an official league but a fun church league that works to keep their costs down. Ed understands the user fees and wants to thank Parks for the continued use and looks forward to working together moving forward. We do have a lot of players and would like to offer help for a work day if we have one. Tammy proposes to make the flat fee for the season at \$300 with no discount for rain outs. Season is Sunday after Memorial Day to Sunday before Labor Day. That is agreeable to the church league if the Parks Board agrees. Mark explained the reason for the fees to offset some parks expenses. SJBS is responsible for raking and filling in holes after use so if it rains, water doesn't stand on the fields as much. Fees reserve the fields also. We also need to be covered for liability. Tammy said they do not have insurance for the league since it is not an official league, but they did provide waivers signed by all participants. Ed said he filled in holes by digging up dirt behind home plate on the westside diamond. On the east diamond he got some dirt from before it went down the drain. He also mowed foul lines and was hoping that was okay. Board will vote on Tammy's proposed fee and let them know. Ed and Paul left. BOARD DISCUSSION: Everyone feels good about it. It's better to have this in place for liability protection and so they have it reserved for their use. If Mike sees an issue we can ask them. Trent recognized a red flag for work being done. They should not do any type of ground work without Mike's knowledge and approval. Everything needs to go through Mike. If Ed's bringing his own mower, that could be a liability issue. Mark has painted foul lines many times. One can of paint can be used to spray the lines. Mike agrees we should not allow people to bring in their own equipment without our knowledge. He'd rather they chalk or paint the foul lines. Raking is fine and appropriate for them to do after games. Mark said they do not want them to bring anything motorized (mower) and would rather they paint or chalk foul lines. Mike can try to move mowing to Thursday but not able to do Fridays due to other mowing commitments around town. Trent motioned to approve accepting \$300 for the church leagues seasonal use of Meadowood Park diamonds on Sundays between Memorial Weekend and Labor Day weekend. Crystal seconded the motion. Motion passed with a vote of 3-0. Tammy will let them know that they need to consult with Mike regarding any work and/or moving of dirt. Foul lines need to be painted or chalked.

6. Reports of Officers

a. Parks Supervisor – Facilities, maintenance and equipment: Mike Smith

i. Facilities

1. In past couple weeks we've installed 35 new signs. Consists of No Bicycle Riding, No Skateboards, No Scooters, etc on the playground surfaces or painted surfaces. No smoking signs. Tammy added we had a camera damaged by a teenager throwing a football deliberately at the camera numerous times. The mother came in today and paid to replace the camera. The problem is each time we have an incident and call the police, the police mention we should have signs so there are no issues with enforcement. The problem with the skateboards has to do with kids jumping skateboards on the gazebo steps, the Ziegelmueller Rock, benches, shelter tables, etc. This tears up our structures. We hate creating sign clutter but it's necessary. Board agreed the signs are necessary. Mike asked if the Board would want to approve signage moving forward. Mark said he trusted Tammy and Mike's judgement. Mark suggested asking John & Luke for Keiser Consulting to see how other parks are doing it. Tammy said that other parks have more signs than Speedway. Trent brought up a neat sign he saw in a park in Michigan. It was a green pole with multiple

- signs on this pole. The signs were staggered on the pole. Tammy reminded that there are general parks rules on 3 separate signs in each park. Tammy also indicated she's looking into a big information board to house the park rules and park/community information. Mark & Crystal liked that idea.
2. Mike mentioned the camera DVRs have 8 channels each. We have 5 cameras at Meadowood Park and 4 cameras at Leonard Park. He and Tammy agreed that all channels should be utilized with more cameras in the parks. Mark asked if they were wireless. Leonard is hard-wired but the internet access is wifi. Meadowood is hardwired internet but one camera is wireless. The PTZ camera on the gazebo. Mark said it seems it would be easier if adding new cameras to make them wireless. Mike said if we are able to add new cameras, they will need to be wireless. The initial costs could run \$100 each. The PTZ camera ran a little over \$300. Mark asked where we want them. Tammy said both parks Shelter 2 need cameras. One at the backside of Leonard. Trent mentioned the SW corner coming off the trails behind the west ball diamond and where the parking lot is needs a camera. Mike's concern is the distance but he will look into it. Mark suggested the SE corner also. Mike suggested a PTZ camera around the tennis court area. Mike said the SE corner is lit well but not sure how lit up the parking lot on the westside is lit. Mark suggested getting IPL to install a light there. Tammy said it would help if security lighting can be installed with the grant project.
 3. The tree work in Leonard was completed. It ended up being \$350 more than what was invoiced. They ended up taking down the light pole on the east ball field. The electrician that was going to take that down quoted \$1800 but refused to do it. They did disconnect all the power to the pole and did not charge us. Mike was able to have the tree company take it down. Ultimately saved money.
 4. There will be some tree work needed in Meadowood at some time in the near future.
 5. August 7th, truck #502, struck a park bench causing right side door damage and bed damage. Report made for property damage and accident. Insurance deductible went from \$1000 to \$2500. Mike wasn't aware of that. Mike talked to Jacob and decided to pay it and not turn it in on insurance. First quote was \$3466 which included a little work on opposite side that wasn't part of the accident. Second estimate was \$4228. They said it was 95% of the trucks value so almost a total. \$3466 will most likely have to come out of contractual services account. Trent asked if the truck is mechanically sound. He asked if it's something we could live with. Mike indicated it's pretty ugly and would not be a good image for the town. Denny asked if the whole truck was worth \$5000, and Mike said basically. Mark asked if it was worth paying for a \$5000 truck. Could there be someone else that could clean it up to make it look presentable but not perfect. Mike said that's definitely an idea that he can look into. Tammy asked if a parks employee was driving it. Mike said yes. Trent offered to

Speak with Ben Davis' auto body class to see if they could help. He will check. Trent and Mark said they trust Mike's judgement if he can wait a few days for Trent to get back with him. Mike said he couldn't do anything with it until 8/31. Trent said that will give him time to find out. Mike will send copies of the pictures and the invoice to Trent.

b. Parks Programs Director – Operations & Programming: Tammy Smith

- i. Recent Park issues: There was a complaint about something that looked like poison ivy in Meadowood Park. Mike checked it out and found something that looked similar but was part of the tree. He removed it. Another complaint of a large hornets nest at Meadowood Park. Mike got it removed first thing Monday morning. Tammy received an email with a picture of a pile of excrement next to the dog station from someone indicating that there should be something we can do about people not picking up their dog's waste. Tammy replied that we would put another social media blast out there and added a lot of those "piles" are from wild animals and stray animals that are seen on the cameras. She added she picks waste up when she's in the park even though she doesn't have a dog. Trent said there is a large coyote population.
- ii. Trent joined Tammy at the budget meeting last week. Trent indicated it went well. Tammy found out on the phone budget line that we are getting charged for her stipend for using her own cell and also the office phone. Mike's is paid out of the Street Dept. The full-time staff, Stephen, needs to start receiving a stipend for use of his personal phone. That will not affect the requested budget amount. We are still covered for that expense.
- iii. Ball field Rentals
 1. Continues to receive calls for reservations of our ball fields. The three travel teams that came over from Ben Davis sent in a check for \$515 for their use of our fields. They have also been telling others about our fields.
 2. The church league paid for half the rental fee and will pay the other half by the end of August.
 3. Mark asked if Chad has called regarding softball for SJBS. Tammy indicated they have already started and she is communicating with Melissa Taylor. They are already on the calendar as they have first rights to the fields.
 4. Anyone can go on our website and click on ONLINE REGISTRATION which will link to the RecDesk portal and you can see the calendar of facilities in the parks.
 5. Tammy has updated and finalized a ball field rental agreement. When first started with the BD travel teams, she modified her shelter rental agreement to use. Since then, after consulting with other parks departments, the new agreement has been approved by the town attorney.
- iv. Working with a volunteer family working on the fairy village for the Leonard Park butterfly and hummingbird garden. Tammy asked Mike if he has some kind of polyurethane or something to completely seal the village before we place it. Mike thinks he has some but can get some for us.
- v. Shelter update: Approximately annual shelter revenue is \$16K but this year through July we are at \$3700. Mark indicated we still have a couple good months to go.

Tammy agreed but indicated normally our summer is full and we've only had one day that was full. October has no reservations to date.


7. Reports of Standing Committees
 - a. Facilities Committee: NONE
 - b. Finance Committee: NONE
8. Unfinished Business & General Orders:
 - a. Grant updates were forwarded via email to all Board members. Bids will be starting soon.
 - b. Ball field rental prices: Mark said lets table it a couple months. Tammy suggested maybe everyone can think about it and hopefully have something finalized before next year's season.
9. New Business:
 - a. None
10. Good of the Order: Trent brought up going to the budget meeting and brought up to the council speaking on behalf of our board and thanking Tammy for all her hard work and it was a quickly agreed upon by the Town Council. Trent feels the Board needs to advocate for all that Tammy and Mike do. Mark wants to include the other park's workers as well. Trent said to keep good workers we need to take care of them. Trent suggested the Board visit this sometime next year in 1st quarter. Board is in agreement to follow-up later. Tammy and Mike thanked them for kind words. Tammy added how appreciative she is to work with Mike. Mark added he is a big advocate for them having the tools to make the job more efficient.
11. Announcements: Tammy will be out of the office this Friday.
12. Adjournment: Mark adjourned meeting at 7:35 pm. Denny motioned to adjourn. Trent seconded. Vote of 4-0.


Next Meeting:

Monday, September 21, 2020 - 6:00pm - 5620 Crawfordsville Road, Suite M

Minutes prepared by Tammy Smith.

APPROVAL OF MINUTES





9-21-2020

Date

9-21-2020

Date

