



Town of Speedway  
**Parks and Recreation Board**

Meeting of September 16, 2019  
**Minutes**

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**ATTENDANCE**

<b>Board Members</b>	Mark Chastain Crystal DeVault Vincent Ash Trent Theobald Denny Pelley
<b>Town Employees</b>	Tammy Smith
<b>Guests</b>	Jennifer White, Relay for Life, Bark for Life Relay Event Kyra Taylor & Trinity Dearon, SHS Innovations Class, Pet Adoption Event

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**MINUTES**

1. **Call Meeting to Order:** Meeting called to order by Vincent at 6:03pm
2. **Attendance and Determination of Quorum:** All Board members in attendance. Quorum met with five members present.
3. **Adoption of Agenda:** Mark made a motion to adopt the agenda. Denny seconded the motion. Meeting agenda adopted by 5-0 vote.
4. **Approval of Minutes:** Trent motioned to approve the August 19, 2019 meeting minutes. Crystal seconded the motion. August 19, 2019 meeting minutes approved by a vote of 5-0.
5. **Guests:**
  - a. **Jennifer White:** Requesting the use of Meadowood Park on Saturday, November 2, 2019 from 7am-1pm for a Relay for Life, Howl-O-Ween Bark for Life Relay event. The event will be from 9am-noon. Additional time for set-up and tear-down/cleanup. Event will consist of on-site team fundraisers, costume contest, canine cancer awareness, and animal related vendors will be invited. Registration for 1<sup>st</sup> dog is \$20 and \$5 for each additional dog. Mark asked about Town registration/permits. Tammy indicated for this type of event, Parks Board approval is all that's needed. Denny asked if they need electricity. Jennifer does not believe any is needed. Tammy has the key to the electrical box if some is needed. Tammy will be attending the event. Mark suggested letting Mike know to make sure all pet waste stations are stocked. Denny motioned to approve the Howl-O-Ween Bark for Life Relay event for Saturday, November 2, 2019. Mark seconded the motion. Approved by a vote of 5-0.
  - b. **Kyra Taylor & Trinity Dearon:** Kyra & Trinity are in the Speedway High School's Innovations Class and want to do a pet adoption event in the park. Discussion with Jennifer and the Board suggesting combining their event with the Bark for Life event. Kyra and Trinity liked the idea and agreed to it. They will work with Jennifer White to make this happen in conjunction with the Relay event on November 2, 2019.

6. Reports of Officers

a. Parks Supervisor – Facilities, maintenance and equipment: Mike Smith forwarded the following information...

i. Fulltime position: We have filled the fulltime position. His name is Stephen Owen. He started on September 9, 2019.

ii. Playground Equipment (grounds):

1. With the addition of Mr. Owen, I have been able to begin getting these equipment projects completed.

a. The MW snail equipment will be reinstalled this week and back in service.

b. The MW little library should be reinstalled this week and I will notify the Library when it's complete.

c. The 2-way rocker in Leonard Park will be inspected/repared and reinstalled this week barring any underground issues with sub-base.

2. After looking into current available playground surfacing systems the results solidified my comments from last month. Although we have the most expensive surfacing to install/resurface it's at the top as far as ADA accessibility routes and impact attenuation. It's often not used in playgrounds do to the cost and used more at spas and resorts. Pour in place rubber is followed by...

a. Engineered wood fiber (EWF) – some results have put EWF above pour in place rubber due to the cost. EWF still offers great impact attenuation and adequate ADA accessibility routes.

b. Synthetic turf – artificial grass

c. Synthetic tiles – rubber tiles

d. Sand/pea gravels designed for playgrounds and without harmful minerals.

iii. Maintenance Equipment: No issues to report.

b. Parks Programs Director – Operations & Programming: Tammy Smith

i. The West Indy Art & Music Festival held on August 24, 2019 was a huge success. Estimates of over 1000 people in attendance. There 16 art vendors in attendance and 5 jazz/concert/community bands performed. All feedback from art vendors were positive with many stating this was the best and most organized festival they'd participated in. The only complaint was we advertised a beer and wine garden but Daredevil only brought beer. The food vendor we had kept blowing the circuit breaker but 2 volunteers arrived with generators for the food vendor to run on. It was determined that one of the food vendor's appliances was malfunctioning.

ii. Winter Basketball registrations have started. Due to their busy schedules Coach Bennett and Coach Smith will be backing off of some of their roles in the Parks Winter Basketball League. They are encouraging setting up a parent board, to run it like other youth rec sports are run in the Town. Tammy will maintain the administrative side of the league such as registrations, facilities requests, ordering jerseys, etc.

- iii. Tammy and a volunteer, Terri Sedam, parked cars Brickyard weekend and brought in \$2,760 for Parks. This amount will go into an account to be used for our matching funds needed if we receive approval for the Federal LWCF grant. If approval is not granted, this money will be used for needed improvements in the parks.
- iv. A representative from Speedway Youth Soccer contacted Tammy. They have an extra set of soccer goals and wanted to know if they could put them in the grassy area outside the baseball diamonds at Leonard Park. The Board appreciates the offer. It was determined the area needs to remain a dedicated greenspace, without obstructions, and declined the offer of the soccer goals.
- v. Tammy was contacted by the President of the Friends of the Library asking if someone from the Town would take on the responsibility of running the bazaar that has been going on annually for several years. The bazaar is the Friends' big fundraiser each year. Tammy reached out to Michelle Lidy, who has run it in the past, confirming she is unable to do the bazaar this year. Michelle agreed to share the information with her past vendors if Tammy wanted to take it on. Tammy had previous obligations the weekend it was scheduled for and felt it was too close to try to schedule another date with current responsibilities but is agreeable to hold in next year and years thereafter. Board agreed it was wise not to take on this year.

**7. Reports of Standing Committees**

**a. Facilities Committee**

- i. Mark asked if the Eagle Scouts projects had been done yet. Tammy wasn't sure about the Eagle Scout doing the projects along the B&O Trail but thought it was done. Nothing has been done with the bench in Leonard Park by the other Eagle Scout yet.

**b. Finance Committee**

- i. Tammy has requested discussion and approval for an increase in shelter fees. She suggested increasing resident fee to \$75 and non-resident fee to \$150. We currently have some of the cheapest fees compared to other parks. We have a high percentage of non-residents reserving but not cleaning up which has taxed our department. Vincent agreed we need increases but suggested the non-resident fee be at \$125. The Board agreed to add this to next month's agenda for further discussion and possible approval.

**8. Unfinished Business & General Orders:**

- a. None

**9. New Business:**

- a. None

**10. Good of the Order: None**

**11. Announcements:** Tammy will be visiting Bluffton Parks & Recreation tomorrow. She will tour their facilities and be meeting with their superintendent.

**12. Adjournment:** Crystal motioned to adjourn meeting and Trent seconded it. Vincent adjourned meeting at 7:30pm.

Next Meeting:

Monday, October 21, 2019 - 6:00pm - 5620 Crawfordsville Road, Suite M

Minutes prepared by Tammy Smith.

**APPROVAL OF MINUTES**

  
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10-21-19  
Date  
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