 NO.**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**RIGHTS OF WAY ACCESS PERMIT**

**Reference number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Permit Fee(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Type of Permit:**

**[ ]** Utility **[ ]** Trenchless/Boring

**[ ]** Paved Area Excavation [ ] Emergency

**[ ]** Non-Paved Area Excavation [ ] Rights of Way Use (misc.)

**Name & Address for ROW: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Number of Blocks \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Job scheduled: \_\_\_\_\_\_\_\_\_ Est. Date of Completion\_\_\_\_\_\_\_\_\_\_ *(****Right of Way permit fee is per week per block****)***

**Applicant Information-(Company)**

Name**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Address**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Phone**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Describe the utilities/services to be provided:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Number of new PFP Boxes \_\_\_\_ Number of Handholes \_\_\_\_\_ Number of Manholes\_\_\_\_\_

**Estimated cost of the project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (***Required***)**

**Documentation Checklist:**

**\_\_\_\_\_** Preliminary engineering plans, specs and a network map of the facilities to be located in the public rights of way

**\_\_\_\_\_** Overhead facilities – evidence of surplus space available on existing utility poles

**\_\_\_\_\_** Underground installation within existing ducts or conduits – identify capacity within the ducts and conduits

**\_\_\_\_\_** Location of utility facilities and excess capacity that will exist following installation: **MOT Plan**

**\_\_\_\_\_** Preliminary construction schedule including a list of contractors, subcontractors and completion date

**\_\_\_\_\_** Proposal for traffic control to be used during construction **(***Materials shall not be stockpiled within the ROW***)**

**\_\_\_\_\_** Description of applicant’s technical qualifications and experience regarding installation of utilities described

**\_\_\_\_\_** Copies of all other governmental permits or applications required to construct and operate the applied for facilities

**\_\_\_\_\_** Proof that applicant is a member of the Indiana Underground Plant Protection Service (IUPPS)

**\_\_\_\_\_** **Certificate of Insurance** *Speedway Ord. 12.03.140 / Insurance*

\_\_\_\_\_ **Performance and maintenance bond for all street cuts or work estimated to exceed $3000.00**

($5,000.00 per cut or $100,000.00 per year-for the extent of 3yrs time) *Speedway Ord. 12.03.150 / Security Bond*

***Within fourteen (14) days after receiving completed application the Town shall issue a written determination approving or denying the application in whole or in part.***

**Valid ROW dates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (***Additional permit required if exceeds valid dates***)**

**\_\_\_\_\_**Approved **\_\_\_\_\_**Denied

Reasons/Conditions**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Please Notify Rob Wetnight with the Speedway Street Dept @ (317)246-4142 and John Merritt our Building Commissioner @ (317)440-9099 once approved.**